

**Danbury Museum and Historical Society Authority  
Huntington Hall  
Meeting Minutes – August 9, 2018**

*In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.*

In attendance were, Paul Valeri, Marian Hesemeyer, Michele Amundson, Joretta Kilcourse (FDMHSA), Geoff Herald, Bob Doyle and Patrick Wells (DMHS). Members not in attendance: John Clark, Elizabeth Hudson, Eric Gottschalk, Brigid Guertin, Bob Young, and Erika Askin.

**Board President**, Geoff Herald called the meeting to order at 5:10 pm. Please note that the Museum Authority Board meeting is held on the 2<sup>nd</sup> Thursday of each month at 5:00pm.

A motion to accept the meeting minutes from July 12<sup>th</sup> was made by Paul Valeri and seconded by Bob Doyle, all in attendance accepted the July meeting minutes with a unanimous vote.

**Finance Report:** Presented by President Geoff Herald. The audit will be next week.

**Executive Director's Report:** Brigid Guertin via e-mail

General: Our two days with the Danbury PD campers went fabulously, we received rave reviews from campers and DPD personnel, we have been asked to coordinate with them again for next year. Microfilm use and on site research seems to be trending up this month, might be an anomaly but we'll need to continue tracking this. Blue Pig food truck has begun sales at museum. So far so good, increased attendance and garden use have followed!

Facilities: Rider windows need significant work. Bob Nicolari and Ed Siergiej have volunteered to rehabilitate one windows one at a time over the next several months, re-glazing off site at local glass repair as needed. Our costs should be minimal and spread over the course of many months. I will go into greater detail in September. DAR has begun the process of switching rooms on second floor of Rider. I need permission/vote to apply to Savings Bank of Danbury for a grant to include painting both interior and exterior in Rider and permission /vote to apply to State of CT/DECD/HRF fund for monies to match our restricted Ives fund to apply to plumbing and electrical interior, work. Our Ives tenants have given notice, will be moved out in September, and it is currently an excellent time to pursue the new HVAC. Please note, we have introduced chalkboard walls in bathrooms in HH, as an advertising/marketing concept...please check it out!

The Washington Post will be here on 8/23 to write a story about our Cursive Camp. I've invited Mayor Boughton to visit our campers that day as well.

Please do try to attend the FDMHSA meeting, rescheduled to August 16th, at 4pm in Huntington Hall, as Hat City Ball committees will be created so we all might work more effectively towards a fun, fund-raising night on 1/25/19!

DAR has graciously invited all to attend their meeting on September 19th at museum ...at 7pm they will be officially marking Rider House with the bronze marker as approved at Board meeting several months ago. Please let me know if you will attend.

**Fundraisers:** Joretta Kilcourse let us know that membership is lagging but this may be due to the fact it is summer. The Quilt raffle is still going on and the tickets are \$5.00 each.

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BY: 

**FDMHSA:**

Hat City Ball – The theme is a 1950's sock hop. Committees will be formed for the ball during the Friends meeting on August 16th at 4pm, to be held at the Danbury Museum. Everyone is asked to attend and get involved. We will need donations for the auction and wine pull.

**Old Business:** No old business.

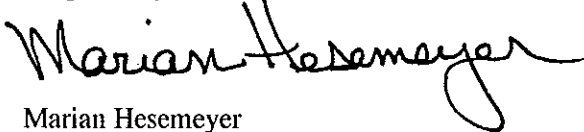
**New Business:** A motion to grant Brigid permission to apply to the Savings Bank of Danbury for a grant to include painting both interior and exterior in Rider was made by Michael McLachlan and 2<sup>nd</sup> by Paul Valeri. All in attendance approved the motion with a unanimous vote.

A motion to grant Brigid permission to apply to the State of CT/DECD/HRF fund for monies to match our restricted Ives fund to apply to plumbing and electrical interior, work was made by Michael McLachlan and 2<sup>nd</sup> by Bob Doyle. All in attendance approved the motion with a unanimous vote.

Meeting was adjourned at 5:40 pm

The next meeting of the Board will be September 13, 2018 at 5:00pm, in the Huntington Hall at the Danbury Museum.

Respectfully submitted,

A handwritten signature in black ink that reads "Marian Hesemeyer". The signature is written in a cursive style with a large, looping initial "M".

Marian Hesemeyer