

CIVIL SERVICE COMMISSION  
Meeting  
MINUTES  
August 19, 2020  
10:00 a.m.  
Via Videoconference

RECEIVED FOR RECORD  
DANBURY TOWN CLERK

2020 AUG 31 P 1:44

BY: JRC

Due to technical difficulties, roll call was not recorded but was noted by members present.

**Roll Call:**

The meeting was called to order by Chairman Shay Nagarsheth and Commissioners Frank DiCerbo and Gerri George. Also present were Virginia Alosco-Werner; Human Resources Director; Denise Janey, Chief Examiner; Dianne Rosemark, Assistant Corporation Counsel; Nelly Espinal, Human Resources Assistant, and members of the public Jeffrey Holinko and Andrew Dufner.

**Minutes: Review and accept previous meeting's minutes**

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to accept the previous meeting's minutes as written. Motion carried unanimously.*

**Personnel Status:**

**New Hires:**

Ms. Janey confirmed that Ed Murphy was hired as a Mechanic

**Promotions:**

Ms. Janey reported that Peter Hornick was promoted to Operator/Repairperson.

**Retirements:**

Ms. Janey announced the retirements of Timothy O'Hanlon and Eric Handau from the Fire Department, and Nancy Lahoud from the Finance Department.

**Resignations: None**

**New Business:**

**Traffic Engineer Examination**

Ms. Janey stated the request is for a remedy citing Civil Service Rule 6.E.4. as one application was received and the applicant tested via an oral interview; however, due to the deadline extension, additional applications were received. Additional oral panels will need to be set up (including another oral exam for the initial candidate for consistency), and the initial oral interview shall be invalidated. She responded to Commission questions regarding the reasons for extensions.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to accept the request to be fair to all candidates, to eliminate the last exam and start the new one. Motion carried unanimously.*

**Request to Remove Police Officer Applicants from Eligibility List  
(Executive Session will be offered)**

Ms. Janey referred to a memo requesting that the following applicants be removed from the Police Officer Eligibility List for failure to successfully complete the hiring process. Applicant Andrew Dufner was present and was offered the opportunity to have his case discussed in Executive Session, which he accepted.

*Motion by Chair Nagarsheth, seconded by Commissioner DiCerbo, to enter Executive Session. Motion carried unanimously.*

The Commission entered Executive Session.  
then reconvened in open session.

*Motion by Commissioner DiCerbo, seconded by Commissioner George, to reject Andrew Dufner's request to be included in the hiring process (for Police Officer Eligibility) and have his name removed from the Eligibility list. Motion carried unanimously.*

Applicant Jeffrey Holinko was present and was offered the opportunity to have his case discussed in Executive Session, which he accepted.

*Motion by Commissioner DiCerbo, seconded by Chair Nagarsheth, to enter Executive Session. Motion carried unanimously.*

The Commission entered Executive Session, then reconvened in open session.

*Motion by Commissioner DiCerbo, seconded by Commissioner George, that Jeffrey Holinko not be included in the hiring process (for Police Officer Eligibility) and have his name removed from the Eligibility list. . Motion carried unanimously.*

*Motion by Chair Nagarsheth, seconded by Commissioner DiCerbo, to remove the following candidates from the current Police Officer Eligibility List: Peter Schonning, Kelley DiScorio, and Steve Borges. Motion carried unanimously.*

Chair Nagarsheth noted two candidates are requesting that they be removed from the Police Officer Eligibility List.

*Motion by Commissioner George, seconded by Chair Nagarsheth, to remove the following candidates from the current Police Officer Eligibility List at their request: Roger Clapp and Thomas Davis. Motion carried unanimously.*

### **Request to Certify Fire Superintendent of Apparatus Eligibility List**

Ms. Janey noted an oral exam was held with two Candidates. There is now one candidate, Lt. David Kirkwood and the list will be promulgated today to expire August 19, 2021.

*Motion by Commissioner George, seconded by Commissioner DiCerbo, to approve and certify the Fire Superintendent of Apparatus Eligibility List which shall expire August 19, 2021. Motion carried unanimously.*

### **Qualification of Applicants**

#### **- Traffic Engineer**

Ms. Janey noted there are 4 including the applicant that was already interviewed. The applicants were discussed as follows:

Accepted: TE101 and TE102.

Rejected due to lack of leadership or supervisory experience: TE103.

Rejected due to lack of required Professional Engineering license to practice in the State of Connecticut: TE104.

*Motion by Chair Nagarsheth, seconded by Commissioner George, to qualify the Traffic Engineer List with TE101 and TE102 and to reject TE103 and TE104. Motion carried unanimously.*

Ms. Janey stated the next meeting shall be September 9, 2020 wherein the Firefighter and Senior Computer Technician positions will be reviewed.

### **Adjourn**

*Motion by Chair Nagarsheth, seconded by Commissioner George, to adjourn. Motion carried unanimously.*



**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

BY: JRS  
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ZONING COMMISSION  
www.danbury-ct.gov

(203) 797-4525  
(203) 797-4586 (FAX)

AGENDA - REGULAR MEETING  
WEB BASED MEETING HOSTED ON ZOOM  
AUGUST 25, 2020  
7:30 PM

**PUBLIC PARTICIPATION INSTRUCTIONS START ON PAGE 2 OF THIS AGENDA**

**To view livestream on Danbury CT Planning & Zoning YouTube Channel click on**  
**<https://www.youtube.com/channel/UC59LEpmvEgAN4B3EAyXEVTQ>**

**To View Application Materials, Click on Links Below the Agenda Item**

**ROLL CALL**

THE NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 8, 2020.

**ACCEPTANCE OF MINUTES:** August 11, 2020.

**[Click on link for Draft Meeting Minutes](#)**

**PUBLIC HEARING:** None.

**CONTINUATION OF PUBLIC HEARING:**

- 1) Petition of Main Crosby LLC/Mothership Bakery LLC, 331 Main St. (113036) for Special Permit for Restaurant Liquor License.

***Click on link below for***

**[Mothership Petition & Supporting Docs](#)**

**OLD BUSINESS:**

**NEW BUSINESS:**

- 1) Petition of Encompass Health to Amend Sections 2.B. & 4.H.2.b.(3)(iii) of the Zoning Regulations. (Add "Physical Medical Facility, in-patient" to the PND zone) *Public hearing scheduled for October 13, 2020. THIS DATE IS SUBJECT TO CHANGE DEPENDING ON CIRCUMSTANCES RELATED TO COVID-19.*

**CORRESPONDENCE:** None.

OTHER MATTERS:

FOR REFERENCE ONLY:

- 1) Petition of Sugar Hollow Land Development LLC to Amend Sections 6.A.2.b. & 6.A.5. of the Zoning Regulations. (Add Sale, Rental, and Repair of Automobiles and Trucks to the IL-40 Zone as a Special Exception Use) **JULY SUBMISSION**. Public hearing scheduled for September 8, 2020. THIS DATE IS SUBJECT TO CHANGE DEPENDING ON CIRCUMSTANCES RELATED TO COVID-19.

ADJOURNMENT

**Public Participation Instructions:**

**NOTE:** This meeting starts at 7:30 PM (US and Canada), PLEASE feel free to join early after 7:00 PM to test the audio and video connection.

Topic: Zoning Commission Meeting

Time: Aug 25, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82981782297?pwd=YzJFZnM4Vk96dktkcHJQL2w2WTZaQT09>

Meeting ID: 829 8178 2297

Passcode: 516546

One tap mobile

+12532158782,,82981782297#,,,,,0#,,516546# US (Tacoma)

+13462487799,,82981782297#,,,,,0#,,516546# US (Houston)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 929 436 2866 US (New York)

Meeting ID: 829 8178 2297

Passcode: 516546

Find your local number: <https://us02web.zoom.us/j/kcxMDdGoXW>

See Also Virtual Meeting Instructions on Zoning Commission webpage.