CITY COUNCIL MEETING  
July 6, 2022

The meeting will be called to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE & PRAYER

ROLL CALL
Buzaid, Cavo, Eriquez, Knapp, Levy, DiGilio, Rotello, Visconti, Esposito, Halas, Esposito III, Fox, Masi, Palma, Henry, Britton, Santos, Perkins, Chianese, Cammisa and Molinaro

_____________PRESENT _______________ABSENT

PUBLIC SPEAKING

MINUTES - Minutes of the Council Meeting held June 7, 2022

CONSENT CALENDAR

AGENDA

1. COMMUNICATION – Police Department Promotion – Mark Williams to Police Captain
2. COMMUNICATION – Appointments to Government Entities
   A. Environmental Impact Commission
   B. Commission on Person with DisAbilities
3. COMMUNICATION – Sidewalk Easement for 32 Miry Brook Road
5. COMMUNICATION - Annual Statement of Condition & Property – Fire Dept.
7. RESOLUTION - CT Community Investment Fund Grant Application for 71 Main Street
8. RESOLUTION - Speed and Aggressive Driving Enforcement Grant – Police Dept.
9. RESOLUTION - Hazard Mitigation Grant – Emergency Management
10. RESOLUTION - DPH Per Capita FY 2023 Grant – Health & Human Services Dept.
11. RESOLUTION - Acquisition of Drainage Easements (Eden Drive & Plumtrees Road) - Public Utilities
12. REPORT & ORDINANCE - ATVs on City Property: Ordinance 46-3
13. REPORT - License Agreement for Use of City Property - Old Sherman Turnpike

DEPARTMENT REPORTS - Police, Fire, Health & Human Services, Public Works, Permit Center, U.N.I.T., Elderly Services, Public Library

ADJOURNMENT

Copies of Agenda Items are available in the Legislative Assistant’s Office and on the City’s website.
June 28, 2022

Honorable Members of the City Council
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment and promotion of Police Lieutenant Mark Williams to the position of Police Captain.

Lieutenant Williams began his career with the City of Danbury Police Department on January 5, 1987. Throughout his accomplished career, he has served the Department and Community with integrity and dedication as demonstrated through his many promotions and his involvement throughout the department. Lieutenant Williams received his first promotion to Sergeant in April 1997. He became a Detective Sergeant in February 2001 and was assigned to the role of Youth Bureau Supervisor. Lieutenant Williams was then promoted again to the position of Police Lieutenant in September 2011 and received the assignment of Detective Lieutenant in the Special Investigations Division (SID). Lieutenant Williams also currently serves as the Public Information Officer, was a member of the Bike Patrol and Safe Neighborhoods Program, served on the Emergency Service Unit (SWAT), and was instrumental in establishing and creating the Departments Citizen's Police Academy. Furthermore, Lieutenant Williams has participated in many Special Olympic Torch Runs and Tip-a-Cop fundraising events.

In addition to receiving numerous Meritorious Citations, Unit Citations, and letters of commendation and appreciation, Lieutenant Williams has been the recipient of the Danbury Exchange Club’s 2006 Officer of the Year Award and the Danbury Rotary Sunrise’s Officer of the Year in 1997.

Lieutenant Williams holds a Master’s degree in Public Administrative and a Bachelor’s Degree in Criminal Justice from Post University. Throughout his career, he has earned numerous professional certifications and is a member of several professional Associations. Lieutenant Williams has achieved the rank of number two (2) on the current Police Captains Eligibility List.

As the above summary of impressive and extraordinary accomplishments demonstrate, Lieutenant Williams’ promotion is very well deserved. I am confident he will continue to flourish in this role and will continue to be a tremendous asset to the department and the community. I am proud and honored to submit his confirmation for the promotion to Police Captain.

Sincerely,

Dean E. Esposito
Mayor
June 23, 2022

Honorable Members of the City Council
City of Danbury, Connecticut

Dear City Council Members:

I hereby submit for your confirmation the appointment of the following individual to serve on the Environmental Impact Commission as an alternate.

Ms. Elizabeth Falk (U)
155 Carol St
Danbury, CT 06810
Term Expiration: 7/7/2024

I hereby submit for your confirmation the appointment of the following individual to serve on the Commission on Persons with Disabilities.

Mr. Jeffrey Doyle (R)
33 Abbey Lane, Unit 3111
Danbury, CT 06811
Term Expiration: 7/7/2024

Sincerely,

[Signature]

Dean Esposito
Mayor
June 27, 2022

Hon. Mayor Dean E. Esposito
Hon. Members of the City Council
155 Deer Hill Avenue
Danbury CT 06810

RE: Sidewalk Easement & ROW – 32 Miry Brook Road

Dear Mayor and Council:

The attached request with attachments seeks your consideration and approval for the acceptance of a sidewalk easement and a road widening strip at 32 Miry Brook Road to the City of Danbury.

Kindly refer this item for departmental reports, or to a committee, as you deem appropriate for review and recommendation.

Very truly yours,

Laszlo L. Pinter
Managing Attorney and
Deputy Corporation Counsel

cc: Antonio Iadarola, PE, Director of Public Works/City Engineer
Sharon Calitro, AICP, Director of Planning
June 27, 2022

VIA E-MAIL TO:
Robin A. Shepard
Legal Secretary / Office Administration Manager
Office of Corporation Counsel
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: 32 Miry Brook Road, Danbury, Connecticut (the “Property”)
Sidewalk Easement and Conveyance of 249.5 SF of Land

Dear Ms. Shepard:

On behalf of the owner of the Property, Black Wolf Properties, LLC (the “Applicant”), enclosed please find materials for review and approval by the City of Danbury City Council, required in connection with Site Plan Approval (SP 20-01) issued by the City of Danbury Planning & Zoning Department on June 25th, 2020, for a 9-bay auto repair facility and vehicle storage facility on the Property (the “Site Plan Approval”).

Required as Condition #10 of the Site Plan Approval is the conveyance of a 249.5 SF parcel of land, as shown on the plan titled ‘Zoning Location Survey, 32 Miry Brook Road’, prepared by Civil 1, dated May 13, 2020, to the City of Danbury for future roadway improvements along Miry Brook Road. Required as Condition #12 of the Site Plan Approval is a form of easement to the City of Danbury for the portions of the sidewalk along Miry Brook Road not located within the City of Danbury right-of-way.

In furtherance of these conditions, enclosed please find the following materials for the City Council’s review and acceptance:

- Plan titled ‘Zoning Location Survey, 32 Miry Brook Road’, prepared by Civil 1, dated May 13, 2020 (the “Map”);

- A form of quitclaim deed to a 249.5 sq. ft. parcel of land to the City of Danbury for future roadway improvements along Miry Brook Road, as shown on the Map;
- A form of easement to the City of Danbury for the portions of the sidewalk along Miry Brook Road not located within the City of Danbury right-of-way, as shown on the Map;

- A form of affidavit regarding the conveyance above; and,

- Copy of the Site Plan Approval, for reference.

Thank you again for your time and attention to this application. Do not hesitate to contact me for anything further.

Sincerely,

Meaghan Miles
Meaghan M. Miles

Enclosures
cc:  Elisa Etcheto
     Jennifer Emminger
     Christopher Bishop, Black Wolf Properties LLC
     Brian Baker, Civil 1
QUITCLAIM DEED

TO ALL PEOPLE TO WHOM THESE PRESENTS SHALL COME GREETING:

KNOW YE, that BLACK WOLF PROPERTIES, LLC (the "Grantor"), for the consideration of ONE DOLLAR ($1.00) and other good and valuable consideration received to its full satisfaction of the CITY OF DANBURY (the "Grantee"), does convey, transfer, remise, release and forever QUITCLAIM WITH QUITCLAIM COVENANTS unto said Grantee and its successors and assigns forever, all right, title, claim and demand whatsoever as said Grantor has or ought to have in or to the property shown and described in the SCHEDULE A attached hereto and made a part hereof.

[Balance of page left intentionally blank, signature page follows]
IN WITNESS WHEREOF, the undersigned has set its hand and seal this ____ day of _____, 2022.

Signed, Sealed and Delivered
In the presence of:

BLACK WOLF PROPERTIES, LLC

By: ____________________________
Name: Christopher Bishop
Title: Sole Member, Duly Authorized

STATE OF CONNECTICUT )
COUNTY OF FAIRFIELD )
ss: Danbury

On this, the ____ day of ____________, 2022, before me, the undersigned officer, personally appeared Christopher Bishop, who acknowledged him/herself to be the Sole Member of Black Wolf Properties, LLC, a Connecticut limited liability company, and that he, being authorized to do so, executed the foregoing instrument as his free act and deed and the free act and deed of said limited liability company, for the purposes therein contained, by signing the name of the corporation by himself as its sole member.

In witness whereof, I hereunto set my hand and official seal.

__________________________
Notary Public / Commissioner of the Superior Court
My Commission Expires:__/__/_____
SCHEDULE A

PROPERTY DESCRIPTION

A certain piece or parcel of land shown as “proposed land to be conveyed to City of Danbury 249.5 SF (20’ from roadway cl)” on map titled “Zoning Location Survey Showing Easement and Land to Be Conveyed to The City of Danbury Over Property of Black Wolf Properties, LLC, 32 Miry Brook Road, Danbury, CT” scale:1”=40’ dated May 13, 2020 rev. June 11, 2020 by Civil 1, recorded as Map No.____, being further bounded and described as follows:

Beginning at a point on the southerly side of Miry Brook Road and being S 69°47’10” W a distance of 43.71 feet from the northeasterly corner of land Black Wolf Properties, LLC as shown on said map; thence running on a curve to the right a distance of 74.63 feet having a radius of 300.00’ and delta angle of 14°15’10” to a point; thence running S 74°54’40” W a distance of 29.10 feet to a point N 69°47’10” E a distance of 179.72 feet from an angle point on above referenced map; thence running N 69°47’10” E a distance of 103.38 feet along the southerly side of Miry Brook Road to point and place of beginning.
AFFIDAVIT

STATE OF CONNECTICUT  )
COUNTY OF FAIRFIELD  ) ss: Danbury

I, the undersigned, being duly sworn, depose and say:

1. That I am over eighteen (18) years of age and know and believe in the obligations of an oath.

2. That I am the sole member of Black Wolf Properties, LLC, a Connecticut limited liability company with an office at 54 Danbury Road, Suite 297, Ridgefield, Connecticut 06877, said limited liability company being the owner of all improvements as shown on the following map:

"Zoning Location Survey Showing Easement and Land to Be Conveyed to The City of Danbury Over Property of Black Wolf Properties, LLC, 32 Miry Brook Road, Danbury, CT" scale:1"=40' dated May 13, 2020 rev. June 11, 2020 by Civil 1, said map to be filed with the Office of the Town Clerk of Danbury.

3. That within the last ninety (90) days, including the date hereof, no person has furnished any labor, service, or materials in connection with the construction or repair of improvements on the above-referenced map who has the right to file a mechanic's lien thereon.

4. That no security interest which secures payment of the performance of any obligation has been given by the undersigned, or to the knowledge of the undersigned, in any personal property or fixtures placed upon or installed on the above-referenced improvements.

5. That I have the right, title, and authority to convey the above-referenced improvements, free and clear of any debt or obligations to the City of Danbury.

[Balance of page left intentionally blank—Signature page follows]
IN WITNESS WHEREOF, the undersigned has set its hand and seal this ___ day of ______, 2022.

Signed, Sealed and Delivered
In the presence of:

BLACK WOLF PROPERTIES, LLC

By: __________________________
    Name: Christopher Bishop
    Title: Sole Member, Duly Authorized

___________________________

STATE OF CONNECTICUT
COUNTY OF FAIRFIELD
ss: Danbury

On this, the ___ day of ____________, 2022, before me, the undersigned officer, personally appeared Christopher Bishop, who acknowledged him/herself to be the Sole Member of Black Wolf Properties, LLC, a Connecticut limited liability company, and that he, being authorized to do so, executed the foregoing instrument as his free act and deed and the free act and deed of said limited liability company, for the purposes therein contained, by signing the name of the corporation by himself as its sole member.

In witness whereof, I hereunto set my hand and official seal

___________________________
Notary Public / Commissioner of the Superior Court
My Commission Expires:___/___/_____
SIDEWALK EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That BLACK WOLF PROPERTIES, LLC, a Connecticut limited liability company, with an office at 54 Danbury Road, Suite 297, Ridgefield, Connecticut 06877, (the “Grantor”) for One Dollar ($1.00) and other good and valuable consideration received to its full satisfaction of the CITY OF DANBURY, a Connecticut municipality with an address of 155 Deer Hill Avenue, Danbury, Connecticut: 06810 (the “Grantee”), does hereby give, grant, bargain, sell and confirm unto the Grantee, its successors, heirs and assigns:

The perpetual and nonexclusive right, privilege, authority and easement over any portion of the sidewalk located on the Grantor’s property along and adjacent to Miry Brook Road in Danbury, Connecticut, for the purpose of passing and repassing by the general public.

The easement being a certain piece or parcel of land shown as:

A certain piece or parcel of land shown as “proposed sidewalk easement” on map titled “Zoning Location Survey Showing Easement and Land to Be Conveyed to The City of Danbury Over Property of Black Wolf Properties, LLC, 32 Miry Brook Road, Danbury, CT” scale:1”=40’ dated May 13, 2020 rev. June 11, 2020 by Civil 1, being further bounded and described as follows:

Beginning at a point on the southerly side of Miry Brook Road and being the northeasterly corner of land Black Wolf Properties, LLC as shown on said map;

thence running S 62°54’41” W a distance 55.10 feet to a point;

thence running on a curve to the right an arc distance of 63.97 feet having a radius of 305.00 feet and delta angle of 12°00’59” to a point;

thence running S 74°54’40” W a distance of 84.86 feet to a point which is 123.75 feet from an angle point on said map along the southerly side of Miry Brook Road;

thence running N 69°47’10” E a distance of 55.97 feet to a point at the westerly corner of land shown as “Proposed Land to be Conveyed to City of Danbury” on said map;

thence running N 74°54’40” E a distance of 29.10 feet along above referenced parcel;
thence running on a curve to the left an arc distance of 74.63 feet having a radius of 300.00 feet and delta angle of 14°15’10” to a point at the easterly corner of above referenced parcel;

thence running N 69°47’10” E a distance of 43.71 feet to place and point of beginning. (the "Easement Area").

The Grantor herein reserves the right to continue to use the land within which the aforesaid easement has been granted for any uses or purposes, except for the erection of any buildings within the Easement Area, which do not in any way interfere with the use thereof by the Grantee in fulfilling the purposes for which this easement is granted.

TO HAVE AND TO HOLD the above granted rights, privileges, reservations, authority and easement unto the Grantor and Grantee and Grantor’s respective heirs, successors and assigns forever, to their own proper use and behoof.
IN WITNESS WHEREOF, the Grantor has set its hand and seal this ___ day of _____, 2022.

Signed, Sealed and Delivered
In the presence of:

BLACK WOLF PROPERTIES, LLC

By: ____________________________
Name: Christopher Bishop
Its: Sole Member, Duly Authorized

STATE OF CONNECTICUT )
COUNTY OF FAIRFIELD )
 ) ss: Danbury

On this, the ___ day of ____________, 2022, before me, the undersigned officer, personally appeared Christopher Bishop, who acknowledged himself to be the Sole Member of Black Wolf Properties, L.L.C., a Connecticut limited liability company, and that he, being authorized to do so, executed the foregoing instrument as his free act and deed and the free act and deed of said limited liability company, for the purposes therein contained, by signing the name of the corporation by himself as its sole member.

In witness whereof, I hereunto set my hand and official seal.

______________________________
Notary Public / Commissioner of the Superior Court
My Commission Expires: ___/___/____
ZONING LOCATION SURVEY SHOWING EASEMENT AND LAND TO BE CONVEYED TO THE CITY OF DANBURY OVER PROPERTY OF BLACK WOLF PROPERTIES, LLC
32 MRY BROOK ROAD DANBURY, CT
NOTES:
1. The survey has been finished pursuant to the requirements of Connecticut State Approved Surveyor (32-0034-0) as required by 1-1-30-013.1 (2-27-0034.0)
2. The City of Danbury requires that a certified plan be submitted before building permits are issued. Therefore, the survey has been completed as per the City's requirements.
3. Survey completed on May 20, 2023. All measurements are in feet. The survey was conducted with a total station and a reflectorless total station.
5. The survey was verified and approved by the City of Danbury. The surveyor is responsible for all survey work and accuracy.
6. The survey was performed by Black Wolf Properties LLC.

MAP REFERENCES:
1. The survey was performed using a total station with a reflectorless total station accuracy of ±0.01 feet.
2. Survey was performed using a total station with a reflectorless total station accuracy of ±0.01 feet.
3. Survey was performed using a total station with a reflectorless total station accuracy of ±0.01 feet.
4. Survey was performed using a total station with a reflectorless total station accuracy of ±0.01 feet.

CIVIL
June 25, 2020

Brian Baker, P.E.
Civil 1
43 Sherman Hill Road, Suite D-101
Woodbury, CT 06798

Re: Site Plan Approval for Black Wolf Properties, LLC, 32 Miry Brook Road—SP 20-01 (Tax Assessor Lot #F19017)

Dear Mr. Baker:

The Department of Planning and Zoning received an Application for Site Plan Approval on January 28, 2020 from Civil 1, Inc., agent for the property owner, Black Wolf Properties, LLC, hereinafter referred to as the “Applicant(s)”, for approval of 9-bay auto repair facility and vehicle storage facility on property located at 32 Miry Brook Road.

The property totals approximately 5 acres of land and is bisected by two zoning districts with a majority of the property located in the IL-40 Zoning District and the southwest portion of the site located in the RA-40 Zoning District.

The subject parcel is located entirely within the Airport Transition District. The Applicant filed Form 7460-1, Notice of Proposed Construction or Alteration to the Federal Aviation Administration Obstruction Evaluation/Airspace Analysis and subsequently received a ‘Determination of No Hazard to Air Navigation for both buildings.

By way of history, the Danbury Planning Commission granted approval on November 1, 2017 to permit a landscape wholesale business and landscape contractor’s office. The site work required as part of that approval was not completed and the property was sold to Black Wolf Properties, LLC last year.

The new property owner is no longer proposing a landscaping contractor business, but rather the construction of a car restoration facility and vehicle storage facility. Pursuant to Sections
6.A.2.a(19) and (25), a parking facility and the repair of automobiles, respectively, are permitted uses in the IL-40 Zoning District.

The plans show the construction of a 18,700 sq. ft. vehicle restoration facility towards the front of the property. The restoration facility includes areas designated for repair, upholstery, body work, paint booth, parts department, and offices. The vehicle storage facility is a 31,650 sq. ft. structure located to the south of the front building. The storage facility will store 3 cars vertically for every space at ground level, for a total of 216 spaces. Additionally, the storage facility includes a full detail shop for the general cleaning and prepping of cars and a lounge area for customers.

Additional site improvements include construction of a parking lot, associated grading, construction of several retaining walls, utility improvements, landscaping, the installation of a storm water drainage system, sidewalk improvements, and the construction of two driveway aprons.

Approval of the Site Plan Application for said development, located at 32 Miry Brook Road (Tax Assessor Lot # F19017) and associated site improvements is granted, subject to the following modifications and administrative requirements:

1. The project shall be developed in accordance with the maps, plans and documents, as listed in Exhibit A.

2. The on-site storm drainage system shall remain private and regular maintenance is crucial for the system to continue to function as intended.

3. The sale and the outdoor repair of automobiles are strictly prohibited.

4. The use of any crane or boom truck requires approval from the Airport Administrator a minimum of three days prior to use.

The following actions shall be taken prior to any land disturbance or alteration related to site improvements shown on the approved plans and issuance of any permits.

5. The Zoning Enforcement Officer (“ZEO”) shall verify development of the site, as proposed and approved, complies with City of Danbury Zoning Regulations.

6. The Applicant shall obtain written evidence from the City of Danbury Engineering Department stating that comments, as noted in correspondence dated June 16, 2020, from Kelly Green, P.E., to Sharon Calistro, have been satisfactorily addressed and said evidence shall be presented to the ZEO.

7. Evidence shall be submitted to the ZEO demonstrating that the Zoning Commission has granted a certificate of approval for the automotive repair facility.

8. The Applicant shall obtain required City of Danbury building permits for all retaining walls over three (3) feet in height. Evidence of such approval shall be submitted to the
ZEO. The building permits for any walls shall include a requirement for inspection and reporting documentation, as deemed necessary by the Building Official, to ensure the walls are constructed in accordance with the approved design plans.

The following actions shall be taken prior to the issuance of a Certificate of Zoning Compliance by the ZEO.

9. All landscaping shall be planted in accordance with the approved planting plan referenced in Exhibit A.

10. The Applicant shall convey a 249.5 sq. ft. parcel of land, as shown on the plan titled ‘Zoning Location Survey, 32 Miry Brook Road’, prepared by Civil 1, dated May 13, 2020, to the City of Danbury for future roadway improvements along Miry Brook Road. The plans and documents describing the metes and bounds of said parcel shall be reviewed and approved by the City of Danbury Office of Corporation Counsel as to form and content and must be approved by the City Council upon the recommendation of the Planning Commission in accordance with Section 8-24 of the C.G.S. The Applicant shall provide evidence of the recording information, including the date, time, volume and page of the Danbury Land Records on which the instrument was recorded.

11. The Applicant shall obtain an easement from the property owner of 27-39 Miry Brook Road to maintain the line of sight area, as shown on the map titled “Easement Map, Proposed Line of Sight, Prepared for the City of Danbury over Property located at 27-39 Miry Brook Road, Danbury CT”, prepared by Civil 1, dated May 12, 2020, as low-grass area and said area shall remain free of natural features. The Applicant, and his successors, shall be responsible for routine maintenance within said easement area.

12. The Applicant shall grant an easement to the City of Danbury for the portions of the sidewalk along Miry Brook Road not located within the City of Danbury right-of-way. Said easement shall be reviewed and approved by the City of Danbury Office of Corporation Counsel as to form and content prior to acceptance by the City Council and filing by the applicant on the City of Danbury Land Records. A copy of said filed easement shall be submitted to the Department of Planning and Zoning and the ZEO.

13. All road and utility work within the City of Danbury right-of-way shall be coordinated with and completed to the satisfaction of the Department of Public Works, including but not limited to, all work related to the installation of the concrete driveway aprons, repair of existing concrete curbing, repair and/or installation of the concrete sidewalk along Miry Brook Road, and the removal of all vegetation encroaching onto the sidewalk and near the fire hydrant.

14. The Applicant’s engineer shall submit photos and a letter attesting that the vegetation within the area of the sightline easement, as referenced in #11 above, has been removed. Said letter shall be submitted to the Department of Planning and Zoning and the ZEO.
15. In accordance with Section 10.D.9 of the Zoning Regulations, the design engineer shall submit a sealed written certification that the stormwater management system, including the grading of the site, was inspected by said design engineer at the time of installation and found to have been installed in accordance with the approved plans referenced in above and is in good working condition. Certified record drawings of the installed drainage system shall also be submitted by the design engineer for all drainage systems.

Approval of this Site Plan application does not waive any other requirements for additional approvals or permits that may be required from other City, State or Federal departments or agencies, including that required for site signage.

Please contact the Department of Planning and Zoning if you have any questions.

Sincerely,

Jennifer L. Emminger, AICP
Deputy Planning Director

cc:  Sean Hearty, Zoning Enforcement Officer (via email)
     Antonio Iadarola, P.E., Public Work Director/City Engineer (via email)
     Kelly Green, P.E., Engineering Department (via email)
     Abdul Mohammed, Traffic Engineer (via email)
     Robert Barone, Construction Services Department (via email)
     David Newland, Building Official (via email)
     Terry Timan, Fire Marshal (via email)
EXHIBIT A
MAPS APPROVED BY DEPARTMENT OF PLANNING AND ZONING
FOR BLACK WOLF PROPERTIES, LLC
32 MIRY BROOK ROAD
PLANNING CODE # SP 20-01

1. Maps under the general title “Black Wolf Properties, LLC, Automotive Repair Facility and Parking Area, 32 Miry Brook Road, Danbury, CT”, prepared by Civil 1, Inc.:
   A. Subtitled ‘Cover Sheet’, dated January 17, 2020-revised through 6/19/20;
   B. Subtitled ‘Zoning Location Survey’, dated November 26, 2019;
   C. Subtitled ‘Site Plan’, dated January 17, 2020-revised through 6/19/20;
   D. Subtitled ‘Grading & Drainage Plan’, dated January 17, 2020-revised through 6/19/20;
   E. Subtitled ‘Erosion Control Plan’, dated January 17, 2020-revised through 5/18/20;
   F. Subtitled ‘Septic System and Utility Plan’, dated January 17, 2020-revised through 5/19/20;
   G. Subtitled ‘Septic System Notes and Details’, dated January 17, 2020-revised through 5/19/20;
   H. Subtitled ‘Septic System Notes and Details’, dated January 17, 2020-revised through 5/19/20;
   I. Subtitled ‘Driveway Profiles’, dated January 17, 2020-revised through 5/19/20;
   J. Subtitled ‘Drainage Profiles’, dated January 17, 2020-revised through 5/19/20;
   K. Subtitled ‘Site Section’, dated May 19, 2020;
   L. Subtitled ‘Natural Buffer Photo Log’, dated May 19, 2020;
   O. Subtitled ‘Details’, dated January 17, 2020-revised through 6/19/20;
   P. Subtitled ‘Details’, dated January 17, 2020-revised 5/19/20;
   Q. Subtitled ‘Details’, dated January 17, 2020-revised 5/19/20;
   R. Subtitled ‘Details’, dated January 17, 2020-revised 5/19/20;
   S. Subtitled ‘Details’, dated January 17, 2020-revised 5/19/20;
   T. Subtitled ‘Erosion Control Narrative and Project Notes’, dated December 24, 2019-revised 5/19/20;


June 7, 2022

MEMORANDUM

To: Members of the City Council
    Mayor Dean Esposito

From: Patrick A. Ridenhour, Chief of Police

Subject: Request to Accept Donation

Permission is requested to accept a donation $5,000.00 from The Ridgefield & Leir Charitable Foundations, Inc. in memory of Henry J & Erna D. Leir. The funds will be used in support of Police Officer Health & Wellness Programs.

Patrick A. Ridenhour
Chief of Police

PAR:mrl
Attach.

Cc: David St. Hilaire – Director of Finance
May 31, 2022

Shaun McCollan, Deputy Chief
Danbury Police Department
375 Main Street
Danbury, CT 06810

Dear Deputy Chief McCollan,

Enclosed is a contribution of $5,000 to Danbury Police Department in support of Police Officer health and wellness programs. This contribution is given –

In Memory of Henry J. and Erna D. Leir

Our Board looks forward to receiving a report on how our contribution was applied. Such reports are not only gratifying but they also help to track progress and assist us in evaluating future grants. We extend our best wishes to you and your committed staff for continued success.

We would appreciate if you would send us an official letter of acknowledgement of the contribution, to complete our records. Please also complete the enclosed contact information request and return it to us as your earliest convenience.

We are including a biography of the Leirs, which we hope will be of interest to you.

Sincerely,

Margot Gibis
President

MG/lk
Enclosures

Cc: Chief Patrick Rideahour
Danbury Fire Department Statement of Condition

CITY OF DANBURY
FIRE DEPARTMENT
19 NEW STREET
DANBURY, CONNECTICUT 06810

Richard Thode
Fire Chief

Phone 203-796-1555
Fax 203-796-1552

June 7, 2022

Mayor Dean Esposito
City Council
City of Danbury
155 Deer Hill Ave.
Danbury, CT 06810

Re: Statement of Condition and Property, Danbury Fire Department
City Code of Ordinances 8-13 (Now Sec. 14-46c.)

Dear Mayor Esposito and Members of the City Council,

In accordance with Section 8-13 of the City Charter the following report is offered as to the listing of property and a general statement of condition and affairs of the Department.

The Danbury Fire Department continues to operate as the largest combination Department in the State with five career stations, twelve volunteer stations, and one Fire Training School. The City owns and maintains six of the volunteer stations, with the remainder owned by the respective Volunteer Fire Companies.

The current table of organization represents 122 positions of the career department. As of this date we have 117 personnel. Current rosters of the 12 volunteer companies have approximately 70 certified suppression responders.

The Fire Department continues to hold the certificate of operation for the ambulance service and function in a first responder Advanced Life Support (ALS) Emergency Medical Service (EMS) modality. The ambulance and paramedic services are currently contracted to Nuvance Health.
Facilities and Property

The City owns the following fire stations and facilities:

Joseph J. Bertalovitz Fire Headquarters – 19 New Street
Melody/Halas Station #23 – 210 Osborne Street
Commerce Park Station #24 – 36 Eagle Road
West Side Station #26 – 75 Kenosia Avenue Extension
Fire Training Center – 23 Plumtrees Road
Padanaram Hose #3 – 17 North Street
Independent Hose #4 – 37 Hoyt Street
Wooster Hose #5 – 7 Coal Pit Hill Road
Citizens Hose #6 – 65 Jefferson Avenue
Water Witch #7 – 37 Locust Avenue
Phoenix Hose #8 – 14 Well Avenue

Career Facilities

All City fire stations are operable at this time. We continue to work with the Public Buildings Department and private contractors on matters of repair and maintenance.

Fire Headquarters at 19 New Street is now 53 years old and continues to suffer severe space constraints. The need for additional conference rooms, office space, apparatus, and equipment storage has increased. We are currently undergoing construction on an addition to Station 26 that will give us 4 double apparatus bays that will alleviate our current space constraints for Apparatus and equipment, but we will still be very constrained for office and conference space in Fire Headquarters. The HVAC system at Headquarters is outdated and very inefficient, and is in need of an upgrade. We also have asbestos insulation on some of the pipework that needs to be abated.
Danbury Fire Department Statement of Condition

We completed an engineering study of the Headquarters facility in 2012. This study determined the site and structure can be modified to accommodate a more modern fire station with certain limitations. We believe the option to replace the building with a new structure at another location is still the best option. The site straddles a flood plain and the potential for rebuilding it is dependent on FEMA, EPA and local approvals.

We are in great need of a Fire Station in the area of the western end of Mill Plain Road closer to the New York state border to service all of the properties that have been erected and renovated, and to address planned future expansion in this area. The nearest Fire Company is Engine 26 on Kenosia Avenue, which creates an extremely long response time for emergency responses to this area. The tremendous growth in population, and the potential fire load of the wood frame housing units there will eventually overcome our response capabilities as we currently operate.

We are currently undergoing a station location study with the consulting group ESCI to determine the best locations for both a new Headquarters facility and West Side Station.

**Melody Halas Station 23** at 210 Osborne Street is 29 years old and currently operating without major structural issues. All systems are operable. When Station 23 was built, the HVAC system was not set up to service the entire building. We need to add an additional system to service the parts of the structure that are not currently heated or cooled.

**Commerce Park Station 24** at 36 Eagle Road is currently operating as expected. This structure is 51 years old.

**King Street Station 25** at 171 South King Street is operating out of rented space with a 20-year lease agreement from King St. Volunteer Company #14. The current annual payment for this property is $22,628. The career portion of the building is independent with a backup emergency generator, diesel exhaust system, and a separate septic system.

**West Side Station 26** at 75 Kenosia Avenue Extension is fully functional and is the most recent station addition to the Department, at 15 years of age.

The **Fire Training Center** on Plumtrees Road has two structures on site. The first is a **Classroom Building**, which is 6 years old and generally in good shape. It includes two classrooms, office and break room space, two truck bays, and unique features for firefighter training. The only improvement it needs is to remove the wall separating the two classrooms and replace it with a retractable wall to allow us to open the two classrooms up into one large space for bigger groups.
The other structure is our Live Burn Building where we conduct hands-on training with actual fire. The building is over two decades old and is starting to succumb to the affects of all of the fire training conducted in it. We currently have money in our budget for scoping plans to replace the structure, but future years’ Capital Plans must include money for the construction of a new building. This facility is used by many agencies, including all 12 of the Danbury Volunteer companies, the career department, the Danbury Police, and many departments from our mutual aid partners and our region. Department members, Public Works, and City engineers are currently working on additional improvements for the grounds.

Communications

The City’s Public Safety Answering Point (PSAP) 9-1-1 Emergency Dispatch Center operates out of Police Headquarters on Main Street. Consolidated dispatch operations of the City’s emergency services are operated by civilians employed with our contracted vendor, IXP Corp.

Newer communications equipment and hardware have been installed. This radio multi-phase infrastructure project is necessary to ensure the safety of our firefighters and our citizens in the field.

In cooperation with the Police Department, Emergency Management, and Public Works, the Fire Department is working to develop a city-wide radio system that will meet the needs of the city in the future. Building off research and a proposal from 2008, we have plans to build out our entire radio system, using what can be used of existing equipment, adding new and modern devices where necessary and appropriate, and finally creating a new and forward compatible system. This bond-funded project is now underway.

The City has allocated dedicated funding in the capital plan in addition to bonded funds. Installations have been completed in the Dispatch facility on Main Street, the FCI, the Spruce Mountain Antenna site, and at Abbey Woods. We are in the process of fortifying the communications system and adding simulcast sites to transmit and receive radio frequencies.

In addition to the Radio Infrastructure Project we have, through capital funding, purchased replacement radio console computers for all six (6) dispatch center radio consoles along with the “back up” console at Fire Headquarters. These replacement console computers replaced outdated and end of life computers with equipment that will last for years to come.
**Volunteer Stations**

The following are brief reviews of the six Volunteer Fire Stations owned and maintained by the department. It should be noted that seven of our twelve companies continue to work on a consolidation plan. Volunteer Companies 3, 7, 10, and 11 have formed Battalion 31 and are looking to relocate into one building. Volunteer Companies 5, 6, and 8 have formed Battalion 19 and are also working on consolidating and operating out of a single facility.

**Padanaram Hose Co #3**, which traditionally operated out of 17 North Street, currently has their volunteer company stationed at Germantown Station #10. The building is 72 years old. This structure is in a poor location for a fire station, on a curve on a very busy street. There is inadequate parking, and access to the station from the roadway is usually difficult due to traffic. Additionally, there are a number of repairs needed that will be costly. These include roof repairs and replacement of windows and casings. The fire escape needs removal, repair or replacement, as do the gutters of the structure. Station #3 has been vacated and is no longer fit to be occupied. We would suggest demolishing this building and selling the land. The site is too small for a proper fire station.

**Wooster Hose Co #5** and **Citizens Hose Co #6** are currently operating. Functionally and cosmetically they remain antiquated and marginally meet the operating needs of the companies. Engine 5 at 7 Coal Pit Hill was built in 1883 and Squad 6 at 65 Jefferson Ave in 1888. Additions were completed on Squad 6 after the 1955 flood (when the basement was filled in) and again in 1980. Some repairs have been completed, such as a new boiler and partial roof at #5.

The main roof of #6 Citizens Hose was replaced a few years ago but the roof is now leaking. Additional repairs such as new HVAC, boiler and insulation are needed to bring this building to reasonable condition. Though the recent repairs have kept the building habitable, the structure is over 120 years old and is not suitable for a modern fire station.

**Independent Hose #4** at 37 Hoyt Street and **Water Witch #7** at 37 Locust Avenue currently are operating. Repairs to these two stations have been relatively minor. These stations were built in 1977 and 1992 respectively, and we expect up to an additional 20 years from these buildings without major failure. Some minor needs for roof repairs and indications that the boilers may be near the end of their serviceable life give warning to possible potential costs, however.

**Phoenix Hose #8** continues to operate from 14 Well Avenue. The building was built in 1958. This station is in good order generally.

Additional engineering to correct heating and air conditioning issues will be needed to reduce operational costs. Restrictions on spending due to fiscal pressures have made it increasingly difficult to improve and modernize these
facilities. This is due to the age of the structures as well as the demands placed on the Department for new and more versatile apparatus.

The emergency generators that power our facilities in the event of a power failure are all deficient to some extent or other. Some buildings have units that are too small to power all of the building systems, some have very old units that constantly breakdown and require costly repairs, and some are not wired properly into the building to supply power throughout. Money needs to be allocated to evaluate all of our facilities and upgrade the systems accordingly.

The Mayor's Task Force (2010) report on the facility needs of the Department has been used as a template to guide our planning. Recommendations of this report include property acquisitions, construction of new stations, or construction of a single larger structure housing multiple companies. When this is accomplished it would facilitate response by having the companies share quarters and cross train on the apparatus. The economy of scale with reduction in number of structures and separate heating, cooling, and associated maintenance costs will benefit the financial wellbeing of the city. Sales of the various properties currently housing the volunteers would reduce the outlay by the City to complete the consolidation and return these properties to the tax rolls.

**Fleet Inventory and Condition**

The Department continues to use standardized specifications for the fleet for increased efficiency in training and maintenance. Several State and Regional vehicles are in service here in the City. These include trailers for various purposes as well as a Hazardous Material Response Vehicle, a Heavy Rescue vehicle, and a foam trailer through the state wide regional response plan. Certain command vehicles have been fixed with tow hitches and will play a role in our emergency plan by towing emergency trailers in times of disaster.

The continued replacement of fire apparatus is also necessary. With the good care that we provide, fire apparatus have a usual life span as a primary response unit of ten years. Efforts to reduce the use and wear on primary engines through the addition of smaller EMS response vehicles are proving successful. This past year we have purchased a new Rescue Pumper Truck, and added a marine response to Candlewood Lake, consisting of a public safety boat and dock buildout. In the next fiscal year, we are looking to refurbish our existing Rescue and purchase an additional Engine to replace Engine 26.

**Equipment**

The Department continues to purchase and replace equipment to meet the needs of an ever-evolving fire service. Over the last several years, the Department has received substantial funding and equipment from the City, private, State and Federal sources. The fire service industry has experienced a
Danbury Fire Department Statement of Condition

reduction in homeland security and preparation funding and increased competition for the existing funding. We will continue to apply for grants and to pursue other non-traditional sources. Previously awarded grant funding has made a dramatic impact in the quality of equipment the Department is using including recent replacement of air packs funded by Federal Assistance to Firefighters Grant, and our recent acquisition of technical rescue equipment, which aided in a successful, life-saving trench rescue operation. The Mayor and City Council have continuously provided support to enhance these initiatives. Working with the Finance Department to find funding is an ongoing process.

Additional acquisitions and funding initiatives include the following:

- Vehicle extrication equipment to meet the new materials and construction we encounter at accident scenes
- Technical rescue equipment and training for new hazards being encountered
- Replacement of turnout gear and other Personal Protective Equipment
- Scheduling of advanced rescue, Mass Shoorter Trainig, and National Incident Management classes both in-house and at the training academies
- Purchase and training of rope and other rescue equipment for low and high angle rescue situations
- Purchase and training of HazMat response equipment
- Additional or replacement of all front line HazMat metering and monitoring equipment
- Replacement of Fire Response Vehicles to ensure up to date equipment
- Replacement of Command and Administrative Staff vehicles to allow for towing of the various trailers
- Replacement of Community Risk Reduction/Fire Marshal vehicles

**General Statement of Affairs**

The conventional operations of our Department are sound. With modern equipment and current facilities, the Department will deliver quality emergency services. Funding for facilities and apparatus on the local level maintains our capabilities and is appreciated. The support of the Mayor and City Council even in these demanding economic times has made a visible and positive functional difference in the Fire Department. Our concerns for facilities, fire apparatus and radio infrastructure are the highest priority in the coming budget cycles. Due to aging radio components, conditions are now considered critical and our replacement and improvement program to ensure safe operations is vital.

Thank you for the opportunity to submit this report as per section 8-13 of our Danbury Code of Ordinances.
To: Mayor Dean Esposito  
   City Council Members  

From: Sharon B. Callito, AICP, Planning Director  

Date: June 7, 2022  

Re: Clancy Relocation & Logistics/Armagh Storage Group LLC  
Application for a Deferral of Assessment Increases pursuant to Code or Ordinance  
Section 44-63  
Tax Assessor's Map Number C16022 Proposed Parcel 2  

We have received an application for a Deferral of Assessment Increases from Clancy Relocation & Logistics/Armagh Storage Group LLC for a portion of the property owned by SC Ridge Owner LLC. The parcel proposed for the tax deferral is intended to be subdivided from Tax Assessor Lot # C16022 following site plan approval, which such site plan approval process is underway. The current address is 100 Reserve Road. The property is zoned PND.  

The proposed use of the parcel is for a distribution/storage facility and new corporate offices. The request is for a 7 year deferral at 100 percent.  

The application is attached. It meets the eligibility criteria in Section 44-63 of the Code of Ordinances.  

Attachment  

cc: Elisa Etcheto, Legislative Assistant  
    David St. Hilaire, Finance Director  
    Roger Palazzo, Chief of Staff  
    Donna Murphy, Tax Assessor  
    Les Pinter, Deputy Corporation Council  
    John Clancy, President, Clancy Relocation and Logistics
APPLICATION
FOR
DEFERRAL OF ASSESSMENT INCREASES ATTRIBUTABLE TO CONSTRUCTION OR IMPROVEMENTS WITHIN THE CITY OF DANBURY

Pursuant to §44-63 of the Code of Ordinances of the City of Danbury, this application must be completed and submitted to the Department of Planning & Zoning by all applicants seeking to secure a deferral of assessment increases on real property or air space for construction or improvements on property located within the City of Danbury.

Address/Location of Property: 100 Reserve Road Danbury, CT 06810

Tax Assessor’s Map Number: C16022* Town Clerk Map and Lot Number: 9939, 8899, 8900 TC Lot1

*New Tax Assessor # to be assigned upon completion of Subdivision

Zoning District: PND

Name, Address and Telephone Number of Owner (print):
SC Ridge Owner LLC 55 Station Street Southport, CT 06890 203-354-1500 (name) (address) (phone)

Name, Address and Telephone Number of Applicant/Agent/Lessee if other than owner (print):
Armagh Storage Group LLC 2963 Route 22 Patterson, NY 12563 845-230-6517 (name) (address) (phone)

Proposed Use of New Construction or Improvements (as permitted in §44-63): New corporate headquarters and distribution/storage facility.

Present Assessed Value of Property: Portion of full assessment C16022 not subdivided $41,285,200

Estimated Cost of New Construction or Improvements Subject to Deferral: $25,000,000

Length of Time and Percent of Assessment Increase Requested for Deferral for the cost of eligible construction or improvements specified above: 7 Years 100%

Indicate if the applicant agrees to enter into a written agreement with the City fixing the assessment of the real property, air space and all improvements thereon or therein and to be constructed thereon or therein, upon such terms and conditions as are specified by the City.

X Yes __ No

Is the property located within the Downtown Revitalization Zone? __ Yes X No

Is the property located within the Main Street Historic District? __ Yes X No
Required additional information.

Enclose plans and drawings and other required additional information with the Application.

The applicant is advised that all proposed construction and improvements to be undertaken are subject to the eligibility criteria specified in §44-63 of the Code of Ordinances and must comply with all municipal land use regulations and building and health codes.

Signature of Applicant/Agent: [Signature] Date: 6/6/2022

Print Name and Title: John Clancy, Managing Member

FOR DEPARTMENT USE ONLY

The City Council of the City of Danbury:

The Department of Planning & Zoning has reviewed this “Application for a Deferral of Assessment Increases Attributable to Construction or Improvements” and has made the following determination of compliance with §44-63 of the Code of Ordinances.

[ ] The real property or property subject to air rights is located within the City of Danbury.

[ ] The property or property subject to air rights is current in the payment of taxes owed to the City or taxes owed to the Downtown Special Services District at the time of application.

[ ] The applicant proposes to undertake construction or improvements to real property or property subject to air rights for uses eligible in §44-63.

[ ] The amount and time period requested for the deferral complies with the limits specified in §44-63.

The following application materials have been submitted for review, as required.

[ ] Application form

[ ] Plans and Drawings

The Department finds that the application meets the eligibility criteria in §44-63.

The Department finds that the application does not meet the eligibility criteria in §44-63 for the following reasons.

- Approximately 20,000 square feet of space labeled "Residential Goods Storage" on SK-02 dated 2-19-21 ineligible. Plans to comply with final site plan approval

Signed: [Signature] Date: 6-7-2022
Clancy Danbury HQ
Construction Budget
05/15/22

Warehouse and Office Facility (191,850 Sq Feet Total footprint)

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<thead>
<tr>
<th>Description</th>
<th>Budget</th>
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<tbody>
<tr>
<td>Land Clearing</td>
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<td>Site Work</td>
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<td>Office Buildout</td>
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<td>Dock Equipment &amp; Doors</td>
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<td>Security/Fire/Video</td>
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<td>Plumbing</td>
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Estimated Budget $24,500,000

Light Maintenance Building (4,800 sqft)

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<td>Plumbing</td>
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<td>Fit up (bathrooms)</td>
<td>$30,000</td>
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</table>

Estimated Budget $500,000

TOTAL ESTIMATED BUDGET $25,000,000
Site Development Plan
for Proposed Warehouse / Office Facility

100 Reserve Road
Danbury, CT
June 28, 2022

The Honorable City Council
155 Deer Hill Avenue
Danbury, CT 06810

RE: CT Community Investment Fund Grant Application (C.G.S. - 32-285a)

Dear Council,

The City of Danbury along with the Connecticut Community Facility Development Corporation (CCFDC) are seeking to apply for a $3,000,000.00 grant through the State of Connecticut Department of Economic and Community Development (DECD).

The grant will allow us to undertake the acquisition of the historic State Courthouse at 71 Main Street, together with two parcels of land immediately adjacent to the east.

Kindly consider the adoption of the attached resolution allowing the City of Danbury and the CCFDC to apply for this grant.

Sincerely,

Dean Esposito
Mayor
June 28, 2022

The Honorable City Council
155 Deer Hill Avenue
Danbury, CT 06810

RE: CT Community Investment Fund Grant Application (C.G.S. - 32-285a)

Dear Council,

I am seeking your approval for the City of Danbury, acting through the Mayor’s office, to apply for the State of Connecticut’s Community Investment Fund grant (administered by the Connecticut Department of Economic and Community Development) in association with the Connecticut Community Facility Development Corporation (CCFDC). The CCFDC is a local non-profit IRS recognized section 501 (c)(3) community development corporation.

The application will request state assistance for $3,000,000 as a “Capital Improvement Project” in furtherance of the City’s long-standing “South Main Street Revitalization” effort. The funds will be used for the acquisition of the historic State Courthouse at the corner of South Street and Park Place in Downtown Danbury, together with the two parcels of land immediately adjacent to the East, which we will use for parking (including the demolition of deteriorated structures on the lot closest to the Courthouse).

In addition, the project will include repairs of the Courthouse structure, the installation of sidewalks to the North side of Park Place (partial), and the improvement of the below-standard intersection of Main Street and Park Place.

The City of Danbury will contribute, within existing appropriations, public works assistance in support of the project. The CCFDC will receive, administer, and ensure the proper authorized use of the funds for the project. CCFDC will also take title to the three real estate parcels aforesaid and lease the same to the City at cost for a term of at least 50 years with an option to renew for a further 50 years.

This will greatly assist with the dramatic transformation and growth of the south Main Street community.

Sincerely,

[Signature]

Dean Esposito
Mayor
RESOLUTION
CITY OF DANBURY, STATE OF CONNECTICUT

__________ A.D. 2022

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, pursuant to C.G.S. §32-285a, the Connecticut Department of Economic and Community Development (“DECD”) is authorized to extend financial assistance for economic development projects; and

WHEREAS, it is desirable and in the public interest that the City of Danbury (“City”) along with the Connecticut Community Facility Development Corporation (“CCFDC”) make an application to the State DECD for $3,000,000.00 in order to undertake the acquisition of the historic State Courthouse at 71 Main Street, together with two (2) parcels of land immediately adjacent to the east to be used for parking; including repairs of the Courthouse structure, the installation of sidewalks and improvements to the intersection of Main Street and Park Place, and the demolition of deteriorated structures on the parcel closest to the Courthouse; and to execute an Assistance Agreement. All such activity is in furtherance of the City’s South Main Street Revitalization efforts.

NOW THEREFORE BE IT RESOLVED THAT the City of Danbury

(1) It is cognizant of the conditions and prerequisites for the state financial assistance imposed by C.G.S. §32-285a; and

(2) That the filing of an application for State financial assistance by the City of Danbury and the Connecticut Facility Development Corporation in an anticipated amount of $3,000,000.00 is hereby approved; and

(3) That Dean Esposito, Mayor of the City of Danbury, is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for state financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the City of Danbury.
MEMORANDUM

DATE: 06/22/2022
TO: HON. DEAN ESPOSITO VIA THE CITY COUNCIL
FROM: DANIEL GARRICK, ASSISTANT DIRECTOR OF FINANCE
RE: RESOLUTION – SPEED AND AGGRESSIVE DRIVING ENFORCEMENT GRANT – POLICE DEPARTMENT

Attached for your review is a resolution that will allow the City of Danbury Police Department to apply for and accept funding from the State of Connecticut, Department of Transportation for the "2022 Speed and Aggressive Driving Enforcement" campaign.

The Police Department has been notified of available funding for enforcement operations from July 1, 2022-September 5, 2022.

The projected cost of this program will not exceed $50,000 and the State will cover 100% of these costs.

The City Council is respectfully requested to consider this resolution at its next meeting.

DG/sk

cc: Chief P. Ridenhour
MEMORANDUM

To: David St. Hilaire, Director of Finance

From: Patrick A. Ridenhour, Chief of Police

Subject: State of Connecticut – DOT 2022 Aggressive Driving & Speeding Enforcement Grant

This Department requests that the City Council act on and approve the attached State of Connecticut DOT Aggressive Driving & Speeding Enforcement Grant. Funding is 100% from the State, not to exceed $50,000.00. This grant program will run from July 1 – September 5, 2022.

Attached is supporting documentation from Sgt. Rory DeRocco, Traffic Unit Supervisor, explaining this grant in greater detail.

Patrick A. Ridenhour
Chief of Police

PAK:mrl
Attach.

Cc: Sgt. DeRocco
2022 Speed and Aggressive Driving Enforcement Program

Just, Nicholas P <Nicholas jPanel@ct.gov>  
To: "p. ridenhour@danbury-ct.gov" <p.ridenhour@danbury-ct.gov>  
Cc: "r. derocco@danbury-ct.gov" <r. derocco@danbury-ct.gov>, Sue Kaminski <s. kaminski@danbury-ct.gov>, "Cristalli, Joseph T" <joseph. cristalli@ct.gov>, "Parlapiano, Daniel F." <daniel. parlapiano@ct.gov>  

Wed, Mar 16, 2022 at 12:50 PM

Dear Chief,

Subject: Highway Safety Office Grant Application

2022 Speed and Aggressive Driving Enforcement Program

The purpose of this letter is to inform you that your agency is eligible to apply for the Speed and Aggressive Driving High Visibility Enforcement (HVE) grant. This opportunity will utilize Connecticut’s grant monies, funded through the National Highway Traffic Safety Administration (NHTSA). This NHTSA funding source will allow Connecticut Law Enforcement to participate in grant-funded overtime enforcement through the use of dedicated speed and aggressive overtime enforcement patrols.

This enforcement effort will run from July 1, 2022 through September 5, 2022, in areas where speeding occurs more frequently in your specific municipality. Eligible expenses for this activity are limited to overtime wages and overtime fringe benefits. This grant is designed for specialized speed and aggressive driving enforcement operations beyond your agency’s routine patrol activities. We have allocated $50,000 for this OT enforcement activity.

If you are interested in partnering with the Highway Safety Office (HSO) for this Speed and Aggressive Driving High Visibility Enforcement grant, you must send a Statement of Interest (SOI) by April 15, 2022 notifying the HSO of your intention to participate in this program. An email to Mr. Nicholas Just (Nicholas.Just@ct.gov) will suffice as your municipality or agency’s SOI. Failure to send this notification will result in non-approval of grant applications for this program. Funding amount and grant application will be provided once SOI is received by the HSO.

It is essential to Connecticut’s highway safety initiatives that all investigating law enforcement agencies comply with Fatality Analysis Reporting System (FARS) reporting guidelines. FARS is a national program administered by NHTSA. To comply with FARS reporting objectives, the Department requests that copies of fatal police crash reports be forwarded to the Department within 60 days of the occurrence of the crash. Please be aware that the timely and accurate reporting of fatal crashes to the Department is required to qualify for federal funding. Failure to comply with the FARS reporting guidelines may affect the ability of your agency to qualify for this grant opportunity.

https://mail.google.com/mail/u/0/?ik=a627c5e6ba&view=pt&search=all&permmsgid=msg-f%3A1727475943506642046&simp1=msg-f%3A1727475943506642046...
According to the HSO’s established financial operating procedures, funding under the Speed and Aggressive Driving High Visibility Enforcement (HVE) grant is available on a reimbursable basis. All initial allowable expenses must be covered by your municipality. The required backup documentation must accompany each reimbursement in order for the claim to be processed. In addition, please submit photocopies of any local or regional news articles that publicized your enforcement activity. All documentation must be submitted no later than 30 days from the grant completion date.

If you have any questions or require additional information regarding these grants, please contact Mr. Nicholas Just at (860) 594-2369 or Mr. Daniel Partapiano at (860) 594-2358.

Please note: There is no longer a 25% match required to participate in this program. Your agency’s Speed and Aggressive Driving activity will be reimbursed at 100%.

Very truly yours,

Joseph T. Cristalli, Jr.
Transportation Principal Safety Program Coordinator
Bureau of Policy and Planning
RESOLUTION
CITY OF DANBURY, STATE OF CONNECTICUT

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the State of Connecticut Department of Transportation, Highway Safety Office has notified the City of Danbury Police Department of funding available through its ‘2022 Speed and Aggressive Driving Enforcement’ program; and

WHEREAS, funding is available in an amount not exceed $50,000 with the State covering 100% of the costs of the program; and

WHEREAS, the anticipated project period is July 1, 2022 - September 5, 2022.

NOW, THEREFORE BE IT RESOLVED THAT, Mayor Dean Esposito, or Chief Patrick Ridenhour, as his designee, is hereby authorized to accept these grant funds and sign all contracts necessary to effectuate the purposes thereof.
MEMORANDUM

TO: HON. DEAN ESPOSITO VIA THE CITY COUNCIL
FROM: DANIEL GARRICK, ASSISTANT DIRECTOR OF FINANCE
DATE: 6/22/22
RE: RESOLUTION- HAZARD MITIGATION-DESPP

Attached please find a resolution that will allow the City of Danbury to submit an application to the State of Connecticut Department of Emergency Services & Public Protection (DESPP), Division of Emergency Management and Homeland Security (DEMHS) for the Hazard Mitigation Grant Program (HMGP).

If awarded, this funding will be used to replace and add emergency standby generators in various City facilities. The funding request will not exceed $4,040,000. The State will provide 90%, or $3,636,000 and the City is responsible for 10% or $404,000. This funding is available in the City's current Capital budget allocations.

The City Council is respectfully requested to approve this at the next meeting. Thank you.

DG/sk

Cc: M. Cassavechia
TO: Honorable Mayor Dean Esposito
Honorable Members of the City Council

FROM: Matthew G. Cassavechia
Emergency Management Director

DATE: June 20th, 2022

RE: Request permission to apply for Hazard Mitigation Grant Program funding

The Office of Emergency Management requests the City Council’s approval to apply for Hazard Mitigation Grant Program (HMGP) funding through the State of Connecticut Department of Emergency Services & Public Protection (DESPP) Division of Emergency Management and Homeland Security (DEMHS) with application support from Fuss & O’Neill via our contractual/consultant engagement. This funding will be utilized in the citywide project of replacing or adding emergency standby generators at numerous facilities. This initiative is consistent with our multistep citywide strategy in the provision of emergency generator power to pre-identified critical infrastructure facilities during times of power disruption events. The total funding request of the application is $4,040,000.00 and will require a 10% non-federal cost share totaling $404,000.00 if the application is approved. The City funding of $404,000.00 is available in FY22 and FY23 Capital.

Respectfully,

Matthew G. Cassavechia
Emergency Management Director

155 Deer Hill Avenue Danbury, CT 06810
203.797.4933
m.cassavechia@danbury-ct.gov
FEMA’s Hazard Mitigation Grant Program provides funding to state, local, tribal and territorial governments so they can rebuild in a way that reduces, or mitigates, future disaster losses in their communities. This grant funding is available after a presidentially declared disaster.

Sub-Applications are due to the DEMHS Hazard Mitigation Unit no later than August 5, 2022

For more information about the Hazard Mitigation Grant Program and How to Apply, click here or visit http://portal.ct.gov/DEMHS/Grants/Hazard-Mitigation-Grant-Program

<table>
<thead>
<tr>
<th>Eligible Sub-Applicants</th>
<th>Cost Share Breakdown by Property Type (Percentage of Federal/Non-Federal Share)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• State and Local Governmental Agencies</td>
<td>Project selection is on a statewide competitive basis 75/25 federal/non-federal cost share</td>
</tr>
<tr>
<td>• Indian Tribal Governments</td>
<td></td>
</tr>
<tr>
<td>• Certain private nonprofit organizations and institutions</td>
<td></td>
</tr>
<tr>
<td><em>Local governments are eligible Sub-applicants and can sponsor applications on behalf of homeowners to submit to the Applicant</em></td>
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</tbody>
</table>

SUB-APPLICANTS MUST HAVE A FEMA-APPROVED MITIGATION PLAN BY AUGUST 5, 2022 TO BE ELIGIBLE TO APPLY FOR PLANNING or PROJECT FUNDING

The Hazard Mitigation Grant Program’s Objectives are to:
- Significantly reduce or permanently eliminate future risk to lives and property from natural hazards
- Provide funds to implement projects in accordance with priorities identified in State, Tribal, or local hazard mitigation plans
- Enable mitigation measures to be implemented during the recovery from a disaster

Project Ranking: Based on the 2019-2024 State Hazard Mitigation Plan Priorities and a Technical and Feasibility Review

Available Funding: Based on the percentage of funds spent on Public and Individual Assistance for each Presidentially declared disaster.

Period of Performance: 36 months

- Current mitigation plans are not required for applicants and sub-applicants submitting planning sub-applications to develop a new mitigation plan or to update a mitigation plan
- If applicable* projects must be in compliance with Flood Certification Regulations from CT DEEP (including elevation of structures to the 500 yr. flood event plus 2 foot)
- All elevations/re-construction/flood-proofing projects must be designed to ASCE 24-14

All projects must be cost-effective using FEMA’s Benefit Cost Analysis Software or Pre-Calculated Benefits Projects will be ranked within their category by Benefit Cost Ratio. FEMA will accept version 6.0 as the only version as documentation for demonstrating cost effectiveness.

For information on the new BCA 6.0 Tool click here or go to: https://www.fema.gov/benefit-cost-analysis

For information about the Hazard Mitigation Grant Program click here or visit https://www.fema.gov/grants/mitigation/hazard-mitigation

For more information about other HMA programmatic requirements, click or go to https://www.fema.gov/grants/mitigation

For questions or more information regarding the Hazard Mitigation Grant Program, please contact HMGP Staff at demhs.hmgp@ct.gov

Connecticut Department of Emergency Services and Public Protection Division of Emergency Management and Homeland Security

Sub-Applications for funding must be received by the DEMHS Hazard Mitigation Unit by August 5, 2022 to be considered
RE: [External] Generator grant application

Erik Mas <EMas@fando.com>  
To: Antonio Iadarola <a.iadarola@danbury-ct.gov>, David Day <d.day@danbury-ct.gov>, Sean Hanley <s.hanley@danbury-ct.gov>  
Cc: "Allen L. Pigeon" <APigeon@fando.com>, Amy Gregory <agregory@fando.com>, Sarah Hayden <shayden@fando.com>, Matthew Cassavechia <m.cassavechia@danbury-ct.gov>, Sue Kaminski <s.kaminski@darbury-ct.gov>

Wed, Jun 15, 2022 at 2:38 PM

Antonio - I met with our project team (our electrical engineering folks - Amy and Allen copied on this email) after our phone call and we discussed the specific information needs and items as outlined in your email below. I also just got off the phone with Dave Day and we are coordinating directly on the remaining information needs.

Sue/Matt – note the updated total project cost of $4.04 million and the 10% non-federal cost share of $404,000 (see item 5 below).

1. Generators not Part of the 2013 Application
   - EMS Wooster Heights Branch

The version of the 2013 HMGP application that we received from the City does not include detailed information for the generators listed below. It appears to be a draft of the 2013 application, not the final version. We only have total project costs for these generators from a summary table that the City provided. Dave is sending me the full, submitted version of the 2013 application, including the BCA documentation.
   - S11 Beaver Brook Sewer PS
   - S12 WPCF Gen #1 Maint Bldg
   - P5 Broadview Middle School
   - P6 Board of Education Main Office
   - P7 Engine 23 Fire Department

2. Facilities/Generators within the 100-year Flood Zone

Here is a list of the facilities within the mapped 100-year flood zone:
   - W4 Padanaram Road – High School Pumping Station (Zone AE, 450ft)
   - S3 Backus Avenue Sewer Pumping Station (Zone A, no base flood elevation available)
   - S10 Thorpe Street Sewer Pumping Station (Zone AE, 389.8 ft)
   - S11 Beaver Brook Sewer Pump Station (Zone AE, 292.3 ft)

The following facility is outside the 100-year flood zone but within the 500-year flood zone. The base flood elevation is provided.
   - S5 Delay Street Sewer Pumping Station (Zone X 500 yr, 364.2 ft)
We are conservatively including a line item in the cost estimate for the above generators to essentially elevate the generators 3 feet above the base flood elevation. Costs for elevation will range from $15K to $35K based on the generator size, which is based on recent completed projects involving floodproofing/elevation of similar generators.

3. Gas Service

- Existing generators that are already fueled by natural gas - We can identify these from the full version of the 2013 application that Dave is sending us.
- New generators installed at a location where natural gas is already in the building served
- Generators being proposed that are not in a building that has existing gas service or is currently served by gas

For the first bulleted item above, we assumed a gas booster pump may be needed for the replacement generators at S3, S4, and S5.

Information on the last two bulleted items above would be helpful to identify additional costs associated with provisioning gas service. Alternatively, we could just assume diesel and a belly tank for new generators or replacement generators where there is no gas service.

4. Generator Sizing and Justification of Need

In terms of sizing, we will rely on the proposed sizes from the 2013 application and provide that disclaimer in the new application. As I explained to Dave Day, the current HMGP application requirements include greater detail to support the sizing and justification of generator need, as compared to the 2013 application and review process. It's important that we provide sufficient rationale/reason for replacing and upsizing the generators.

The orange highlighted cells in the attached spreadsheet are critical to the rationale/reason for the proposed generator. Some of the information in the orange cells will be available from the full 2013 application that Dave is sending us, S3, S4, S5, and S9 need a more thorough description in the orange cells. We will work with Dave directly to get this information.

The electrical information in the yellow highlighted cells would also be helpful.

S4 appears to be an in-kind replacement (replacing a 50kW generator with a 50 kW generator), which the state has indicated is not eligible for funding. Only replacement generators with increased capacity will be considered. We may need to eliminate S4 or revisit the proposed generator size.

5. Total Project Cost and Non-Federal Cost Share

We've updated the total project cost to reflect the additional floodproofing/elevation and gas booster pumps. The total project cost is now $4.04 million. The City's 10% cost share is therefore $404,000. Let us know if we should assume additional cost to provide natural gas service as described in item 3 above.

Erik Mas, PE
Hi guys

I just spoke to Erik so we can consolidate exactly what he needs in order to get this grant application in.

The most immediate deadline is the submittal that we need to do to the city Council in order to get the city Council to actually approve the submission of the screen application and also certification of the matching funds availability of $371,000.

Obviously this deadline for city Council submission is today since it resolution is to be prepared and Sue from the finance department will work with the legal department in order to draft a resolution and the paperwork required to place this item on the July agenda for city Council.

Getting back to what Erik needs at this point.

1. Eric needs to know if the proposed sizing of the generators that was used in 2013 still works today or if the building grew or the demand has gotten larger which will require the resizing of the generator. I basically told him that I don’t believe the sizing of the generators would’ve changed since 2013 and I directed him to basically use the 2013 sizing since we have no time to reevaluate everything. The other issue that we have is that several generators have been added to the 2013 list and we do need to validate that the proposed sizing as shown in the spreadsheet now does work. Can you guys tell me who actually sized the new generators that were not part of the 2013 list. He is sending me a list of the new generators that were not part of the 2013 list since my spreadsheet doesn’t indicate the new added generators.

2. The next item that needs clarity is related to the fact that five proposed locations that are getting generators fall within the FEMA flood plain limits and part of the grant application requires that no generator can be within the floodplain without having it being flood proof or raised above the floodplain elevation. He is sending the five locations for me but I told him that the old 2013 should have that address but we need to make sure. If it’s new a generator and in flood plain then we obviously have to make this determination.

3. All new generators that were not part of the 2013 original list will require us to make a determination as to existing electrical service coming into the building served and if the building is going to be fully supported or if it’s going to only support some equipment within that building. We will also need the reason and justification for asking for a generator for that facility, in addition we will also need to understand who sized these new generators and what information was used in order to size them.
4. As a pertains to gas service requirements we need to determine which existing generators are ready have in our fueled by natural gas which new generators are installed at a location where natural gas is already in the building served and third will be which generators are being proposed that or not in a building that has existing gas service or is currently served by gas. This will allow us to put our hands around how many of these new generator locations will actually require a new gas service and we could put an allowance in our estimate to provide that service.

5. David for every single one of the pump station served for water and sewer we need to determine what is the population served by each one of those pump stations so we can put that in the application I don’t know exactly how to do that other than for you to possibly take a look at your list of customers in the area that each one of these Pumpstation serves in order to try to get some realistic numbers show me this may not be accurate at this point I would just try to get the best guess at it.

Eric will also send information to us pertaining to the new proposed generators which were not part of the 2013 list and any other information that may be required.

Thanks

Antonio Iadarola, P.E.
Director of Public Works
City of Danbury
Danbury, CT

Erik Mas, PE (he / him)
Vice President | Business Line Manager
Fuss & O'Neill, Inc. | 1550 Main Street, Suite 400 | Springfield, MA 01103
800.286.2469 x4433 | emas@fondo.com | cell: 413.348.5943
www.fondo.com | twitter | facebook | linkedin

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NOI - 2021 Danbury HMGp Proposed Generator Table copy.pdf
10K
RESOLUTION
CITY OF DANBURY, STATE OF CONNECTICUT
A.D. 2022

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security has a funding opportunity through funding to the City of Danbury through the Hazard Mitigation Grant Program (HMGP); and

WHEREAS the City of Danbury Office of Emergency Management intends to submit an application requesting an award not to exceed $4,040,000, with DEMHS covering 90%, or $3,636,000, and the City’s responsibility not to exceed 10%, or $404,000; and

WHEREAS if awarded, this funding will be used to replace and add emergency standby generators at various City facilities; and

WHEREAS, the City's portion of this project is available in current allocations of the City's Capital budget.

NOW, THEREFORE, BE IT RESOLVED THAT Dean Esposito, Mayor of the City of Danbury, or Matthew Cassavechia, Emergency Management Director for the City of Danbury, as his designee, is authorized to apply for and accept this funding and to do all things necessary to effectuate the purposes thereof.
MEMORANDUM

TO: HON. DEAN ESPOSITO VIA THE CITY COUNCIL
FROM: DANIEL GARRICK, ASSISTANT DIRECTOR OF FINANCE
DATE: 06/22/2022
RE: RESOLUTION-PER CAPITA FY 2023 GRANT ALLOCATION

Attached for your review is a resolution that will allow the City of Danbury, Department of Health and Human Services, to accept 'per capita' funding from the State of Connecticut, Department of Public Health.

This allocation, in the amount of $167,080.10, is available from 7/1/22-6/30/23 and will be used to promote programs within the Health and Human Services Department. There is no local match required.

The City Council is respectfully requested to consider this resolution at its next meeting.

Attach.

DG/sk

Cc: K. Prynty
TO: Honorable Mayor Dean Esposito
Honorable Members of the City Council

FROM: Kara Marie Prunty, MPH
Director of Health & Human Services

DATE: June 1, 2022

RE: Per Capita 2023 Application

The Connecticut Department of Public Health (CTDPH) has notified the City of Danbury Department of Health & Human Services that they have opened applications for Per Capita grant funding. The City has been allocated $167,080.10. This amount covers the fiscal period of July 1, 2022 through June 30, 2023.

The funding will be used to fund multiple programs that provide essential public health services to residents of Danbury, and there is no match requirement.

If there are any questions that I can answer regarding this funding opportunity, please contact me at your convenience.

Respectfully,

Kara Marie Prunty, MPH
Director of Health & Human Services
Public Health Preparedness and Local Health Section

June 1, 2022

Kara M. Prunty, Director of Health
Danbury Health and Human Services
155 Deer Hill Avenue
Danbury, CT 06810

Re: Per Capita Grant in Aid Funding Application for State Fiscal Year (SFY) 2023

Dear Ms. Prunty:

Attached, please find the Per Capita Grant in Aid Funding Application for SFY 2023 (July 1, 2022 – June 30, 2023) and the SFY 2023 Per Capita Allocation Plan. Per capita funding is provided to support direct services to your community; a Basic Health Program outlined in CGS 19a-207a which is based on the CDC’s 10 essential public health services. We ask that you provide a detailed budget and justification for each budget line item and the corresponding essential service(s) being supported. Budget justifications must include a breakdown of costs as appropriate.

In addition, we are pleased to inform you that the SFY 2023 State of Connecticut appropriated budget for the Department of Public Health reflects $1.93 in per capita funding for municipal health departments. Please complete the per capita application and return all required submittals by July 29, 2022. The application checklist for required submittals is located on Page 7 of the application.

All applications must be reviewed and approved by the Department of Public Health prior to payment. If you have any questions, please feel free to contact Renee Thomson DiNardi at (860) 509-7542 or renee.dinardi@ct.gov. Thank you.

Sincerely,

[Signature]

Krista M. Veneziano, M.PH, RS
Epidemiologist 4, Office of Local Health Administration

Enclosures
CC: Francesca Provenzano, Chief, Public Health Preparedness and Local Health Section
     Sue Walden, Local Health Sections
STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH

Manisha Juthani, MD
Commissioner

Ned Lamont
Governor
Susan Bysiewicz
Lt. Governor

SFY 2023 PER CAPITA FUNDING APPLICATION FOR:

Danbury Health and Human Services
155 Deer Hill Avenue
Danbury, CT 06810

SFY 2023 Per Capita Allocation $167,080.10 Population (2020) 86,570

This application certifies that Danbury Health and Human Services is in compliance with the following terms of the State Aid to Full-time Health Departments Program:

1. The city/town employs a duly authorized full-time Director of Health as defined in C.G.S. Section 19a-200 "...such director of health shall serve in a full-time capacity, except where a town has designated such director as the chief medical advisor for its public schools under section 10-205, and shall not, during such director's term of office, have any financial interest in or engage in any employment, transaction or professional activity that is in substantial conflict with the proper discharge of the duties required of directors of health by the general statutes or the Public Health Code or specified by the appointing authority of the city, town or borough in its written agreement with such director..."

2. The Municipality shall provide a copy of the written agreement between the Director of Health and the Municipality, only if such agreement is expired or has been revised during the period July 1, 2021 through June 30, 2022.

3. The Health Department shall provide the services of a sanitarian certified under Chapter 395 as defined in C.G.S. Section 19a-200(b).

Name of Sanitarian________________________ License #________________________

4. The Health Department shall receive $1.93 per capita based on the most recent population figures if the following criteria are met as defined in C.G.S. Section 19a-202, "...(1) employs a full-time director of health, except that if a vacancy exists in the office of director of health or the office is filled by an acting director for more than three months, such municipality shall not be eligible for funding unless the Commissioner of Public Health waives this requirement; (2) submits a public health program and budget which is approved by the Commissioner of Public Health; (3) appropriates not less than one dollar per capita, from the annual tax receipts, for health department services; (4) has a population of fifty thousand or more..."
5. The Health Department shall use per capita funding that directly relates to the overall public health programs required of each local health department/district as defined in C.G.S. Section 19a-207a.

6. The Health Department must complete an annual report as defined in C.G.S. Section 19a-200.

7. If this grant application is approved, monies granted will not be used to substitute for funds budgeted for the health department under the normal budgetary process.

8. The information provided on behalf of the Health Department in this application and attachments is true and correct.

Name of Individual Completing the Application: __________________________
(Please print or type)
Signature: __________________________

Director of Health: __________________________
(Please print or type)
Signature: __________________________

Chief Elected Official: __________________________
(Please print or type)
Signature: __________________________
RESOLUTION
CITY OF DANBURY, STATE OF CONNECTICUT
A.D. 2022
RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the State of Connecticut Department of Public Health has made per capita funding available for the 2022-2023 fiscal year to municipalities in accordance with Section 19a-202 of the Connecticut General Statutes; and

WHEREAS, the City of Danbury’s Health and Human Services Department has formulated a program to promote optimal health quality in the City of Danbury; and

WHEREAS, the State of Connecticut has provided the City of Danbury a grant award application in the amount of $157,080.10 for funding available from July 1, 2022 - June 30, 2023; and

WHEREAS, there is no local match required.

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Dean Esposito or Kara Marie Prunty, Director of Health, as his designee, is hereby authorized to apply for and accept said funding and to execute all contracts to effectuate purposes thereof.
June 24, 2022

Honorable Dean E. Esposito  
Members of the City Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810  

RE: WWTP Upgrade Project  
Drainage Easements – Stormwater System Improvements  

Dear Mayor Espesito and Members of the City Council:

Attached please find a resolution authorizing the City of Danbury to acquire drainage easements from Putnam Properties LLC and from the City of Danbury Housing Authority. The drainage easements are necessary to construct and maintain the Stormwater System Improvements required as part of the WWTP Upgrade Project.

If you have any questions, please let me know.

Sincerely,

[Signature]

David M. Day, P.E.  
Superintendent

C: Antonio Iadarola, P.E., Director of Public Works / City Engineer  
Laszlo L. Pinter, Esq.
CITY OF DANBURY
HOUSING AUTHORITY
EDEN DRIVE

Beginning at a point on the southern property line of land of City of Danbury, being the northeast corner of the parcel herein described and being the shared property corner between land of Putnam Properties, LLC and City of Danbury, thence S 23°37'50" E a distance of 154.61' along land of Putnam Properties LLC to a point; thence S 64°45'25" W a distance of 16.20', thence N 25°14'35" W a distance of 135.12' and thence N 23°37'52" W a distance of 34.69' along land of City of Danbury to a point; thence S 77°20'13" E a distance of 24.81' along land of city of Danbury to the point of beginning, having an area of 2988 square feet, 0.069 acres.
PUTNAM PROPERTIES LLC
PLUMTREES ROAD

Beginning at a point on the southern property line of land of City of Danbury, being the northwest corner of the parcel herein described and being the shared property corner between land of Putnam Properties, LLC and City of Danbury, thence S 89°55'20" E a distance of 54.24' and thence S 68°39'50" E a distance of 36.92' along land of City of Danbury to a point; thence S 25°14'35" E a distance of 104.53' and thence S 64°45'25" W a distance of 78.76' along land of Putnam Properties L.C to a point; thence N 23°37'50" W a distance of 154.61' along land of City of Danbury to the point of beginning, having an area of 10338 square feet, or 0.237 acres.
RESOLUTION
CITY OF DANBURY, STATE OF CONNECTICUT
______________________A.D. 2022

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANEURY

WHEREAS, the City of Danbury is proceeding with plans and designs to upgrade the Wastewater Treatment Plant (WWTP) on Plumtrees Road; and

WHEREAS, the City needs two (2) drainage easements to facilitate this project; and

WHEREAS, said drainage easements will have to be acquired either by negotiation with the property owners or by eminent domain, if such negotiations are unsuccessful; and

WHEREAS, said easement to be acquired is described and identified in EXHIBIT A & A-1 and EXHIBIT B & B-1 attached hereto; and

WHEREAS, it is in the best interest of the City of Danbury to acquire said rights and proceed with the work required.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Danbury, through the Office of Corporation Counsel, be and hereby is authorized to acquire the easements set forth on EXHIBIT A & A-1 and EXHIBIT B & B-1 attached hereto.
Chairman Fox called the meeting to order at 6:36 p.m. on Wednesday, June 15, 2022. Present were Committee Members Duane Perkins, Councilman; Nancy Cammisa, Councilwoman; From the City were Les Pinter, Deputy Corporation Counsel; Rory DeRocco, Police Sgt.; Joe LeRose, Police Capt., and Jonathan Barney, Mayor’s Office. Present from the public were Joseph Cavo, Councilman; Liz Cavo, Resident; Tom Brown, Resident; and Charlie Setaro, Resident.

Mr. Pinter provided an overview of the existing Ordinance 12-6, which was renumbered 46-3 during a code ordinance amendment several years ago. The draft ordinance includes the following highlights: State requirements, added new vehicles (dirt bikes, mini motorcycles, UTVs), Must-Stop provision, tiered penalties, seizure/forfeiture/auctioning of vehicles, exception (lien in place will affect auction of the item), and monitoring/enforcement by the Police Dept.’s Traffic Authority and the UNIT. The goal is to use State law as a reference, and use allowances in the State law to adopt provisions by using the city’s own language. He explained potential issues with State Statutes regarding seizures, written warnings, infractions, and the use of local Noise Ordinances. Mr. Pinter discussed the simplicity of this ordinance for easy understanding and enforcement.

He addressed the confiscation/destroying of vehicles with Mr. Perkins. The State Statute requires the City to auction the vehicles, and auction proceeds are returned to the City Treasury. Furthermore, the Statute language prohibits destroying vehicles due to unforeseen lien holders. Mr. Cavo suggested addressing the destruction of ATVs with the State Legislators in the future if needed. Mr. Pinter explained how the towing clause affects the Police Department towing ATV’s to Mr. Cavo. He explained the issue of the Police Department using a duty hook (on-call tow company) to tow ATV’s. Mr. Cavo suggested collaborating with the UNIT or Highway to assist with the transportation of seized vehicles.

Mr. Pinter explained how the owner of the vehicle is responsible for all seizure costs to Mr. Fox. Mr. LeRose responded to Mr. Perkins regarding utilizing social media platforms and the tips line to catch offenders. He addressed the usage of signage to deter offenders with Mr. Fox. He suggested posting signage around high problem areas, such as public parks. The Police Department is utilizing numerous tactics to pursue offenders.

Mr. Fox believes the proposed ordinance will help make the community/parks safer for the residents of Danbury. Mr. LeRose expressed the need for the City to maintain a strong line of communication with tow companies, to insure vehicles are not released before fines are paid to the City. Mr. Pinter suggested providing tow companies with a copy of the adopted ordinance. Mr. Cavo recommended Corporation Counsel draft an MOU to be given to the tow companies, to prevent unauthorized vehicle releases.

**A motion was made by Councilwoman Cammisa and seconded by Councilman Perkins, to recommend the amended Ordinance Section 46-3, subject to a pre required public hearing.** The motion passed unanimously.

**A motion was made by Councilman Perkins, and seconded by Councilwoman Cammisa, to adjourn.** The motion passed unanimously. The meeting adjourned at 6:40 p.m.

Respectfully submitted,
Fox, Chair
Duane Perkins
Nancy Cammisa
Sec. 46-3. - All-terrain vehicles; **UTILITY TERRAIN VEHICLES, DIRT BIKES AND MINI-MOTORCYCLES**; operation prohibited on City property.

(a) **Generally.** The purpose of this section is to prohibit the operation of all-terrain vehicles, **DIRT BIKES AND MINI MOTORCYCLES AND ALL MOTORIZED VEHICLES AS DEFINED IN CHAPTER 255 OF THE C.G.S.**, on property owned by or under the control of the City of Danbury, **SPECIFICALLY AND ESPECIALLY ON PUBLIC STREETS, SIDEWALKS AND IN ANY PUBLIC SPACES**, thereby preventing damage to flora and fauna and to hiking trails, stone walls, and other physical features of the City’s parks, and public places **AND STREETS**, promoting the safe use of these areas, and ensuring that these areas are protected for the benefit of all users of the City’s parks and public places **ALL AS AUTHORIZED AND CONSISTENT WITH CHAPTER 255 OF THE C.G.S.**

(b) **Definitions.** As used in this section, the following terms shall have the meanings described herein, unless the context clearly indicates that a different meaning is intended:

1. “**All-terrain vehicle**” means a self-propelled vehicle designed to travel over unimproved terrain and which has been determined by the Commissioner of Motor Vehicles to be unsuitable for operation on the public highways, **IN ACCORDANCE WITH C.G.S SEC. 14-387. THIS DEFINITION MAY BE DEEMED TO INCLUDE ‘UTILITY TERRAIN VEHICLES’. “UTV” MEANS LARGER SIZED ATV-TYPE VEHICLES USED MORE FOR COMMERCIAL THAN PASSENGER PURPOSES.**, which is not eligible for registration under C.G.S. ch. 246 (C.G.S. § 14-1 et seq.).

2. “**DIRT BIKE’ MEANS A TWO WHEELED MOTORIZED RECREATIONAL VEHICLE DESIGNED TO TRAVEL OVER UNIMPROVED TERRAIN AND NOT DESIGNED FOR TRAVEL ON A HIGHWAY, AS DEFINED IN C.G.S. SECTION 14-1. “DIRT BIKE” DOES NOT INCLUDE AN ALL-TERRAIN VEHICLE, AS DEFINED IN C.G.S. SECTION 14-379, OR A MOTOR-DRIVEN CYCLE, AS DEFINED IN C.G.S. SECTION 14-1.**

3. “**MINI-MOTORCYCLE**” SHALL HAVE THE SAME MEANING AS PROVIDED IN C.G.S. SECTION 14-289j”

4. **Operate means** to ride, control the course of or otherwise use an all-terrain vehicle, **DIRT BIKE OR MINI-MOTORCYCLE.**

(c) **Prohibited acts. IN ADDITION TO SUCH RULES OF OPERATION AS SET FORTH IN SEC. 14-387 OF CHAPTER 255 OF THE C.G.S. No person shall operate and no owner shall permit the operation of any all-terrain vehicle, **DIRT BIKE OR MINI MOTORCYCLE** upon property owned, leased or controlled by the City of Danbury.”
except within areas SPECIFICALLY designated AND POSTED by the City for all-terrain vehicle, DIRT BIKE OR MINI MOTORCYCLE, use. No person operating an all-terrain vehicle, DIRT BIKE OR MINI MOTORCYCLE, on property owned, leased or controlled by the City of Danbury shall refuse to stop his all-terrain vehicle, DIRT BIKE OR MINI MOTORCYCLE, after being requested or signaled to do so by an authorized law enforcement officer or by an authorized agent of the City of Danbury.

(d) Posting. Notice of the prohibition established by this section shall be given by posting signs at various locations on City owned property warning all-terrain vehicle, DIRT BIKE OR MINI MOTORCYCLE, users that the use of such ALL TERRAIN-vehicles, DIRT BIKES OR MINI MOTORCYCLES, on City property is prohibited. Failure to post such signs or failure to post such signs at specific locations shall not be a defense to any prosecution or claim brought based on a violation of this section.

(e) Exemptions. The provisions of subsection (c) hereof of this section shall not apply to authorized law enforcement officers or authorized agents of the City of Danbury who operate all-terrain vehicles, DIRT BIKES OR MINI MOTORCYCLES, while in the performance of their official duties.

(f) Penalties; liability. PURSUANT TO ALL ENFORCEMENT AND CONTROL PROVISIONS OF C.G.S. 14-388, 14-390 AND 14-390m., ANY PERSON WHO VIOLATES the provisions OF THIS SECTION SHALL BE SUBJECT TO AN INFRACTION AND/OR AT THE ELECTION OF THE MUNICIPAL ENFORCEMENT AUTHORITY, A PENALTY IN THE AMOUNT OF ONE THOUSAND DOLLARS ($1,000.00) FOR A FIRST VIOLATION, ONE THOUSAND FIVE HUNDRED DOLLARS ($1,500.00) FOR A SECOND VIOLATION AND TWO THOUSAND DOLLARS ($2,000.00) FOR A THIRD OR SUBSEQUENT VIOLATION, AND AS MAY BE SUBSEQUENTLY REVISED BY STATE LAW, hereof may be enforced in the same manner as and in conjunction with the provisions of C.G.S. ch. 255 (C.G.S. § 14-379 et seq.). In addition, the operator or owner, or both, of an all-terrain vehicle, DIRT BIKE OR MINI MOTORCYCLE, shall be responsible and held accountable to the City of Danbury for damage to trees, shrubs, crops, fences or other property caused by operation of such all-terrain vehicle, DIRT BIKE OR MINI MOTORCYCLE, on land of the City of Danbury or where consequential damage has resulted from such operation. In any prosecution, or action for damages hereunder, proof of the registration number of SUCH the all-terrain vehicles AS MAY BE APPLICABLE, shall be prima facie evidence that the owner was the operator.

(G) SEIZURE, STORAGE AND FORFEITURE.

(1) IN ADDITION TO THE PENALTIES PROVIDED FOR IN SUBSECTION (F) OF THIS SECTION, AND, CONSISTENT WITH THE SEIZURE AND FORFEITURE PROVISIONS OF CHAPTER 255 OF THE C.G.S. SECTIONS 14-390 AND 14-390M, AND SUBJECT TO LIEN OR SECURITY INTERESTS SET FORTH IN THE NEXT SECTION HEREOF, ANY ALL-TERRAIN VEHICLE, DIRT BIKE OR MINI-MOTORCYCLE USED IN THE COMMISSION OF A VIOLATION OF THIS SECTION SHALL BE SUBJECT TO SEIZURE BY, FORFEITURE TO AND SALE AT AUCTION BY THE CITY WITHIN FIFTEEN (15) DAYS FROM SAID SEIZURE AND UPON BEST EFFORTS TO NOTIFY
THE PARTY FROM WHOM SEIZED WITHIN SAID PERIOD.

(2) SEIZURE OF AND FORFEITURE OF ANY ALL-TERRAIN VEHICLE, DIRT BIKE OR MINI-MOTORCYCLE TO THE CITY SHALL BE SUBJECT TO ANY BONA FIDE LIEN, LEASE OR SECURITY INTEREST IN THE ALL-TERRAIN VEHICLE, DIRT BIKE OR MINI-MOTORCYCLE, INCLUDING, BUT NOT LIMITED TO, A LIEN UNDER C.G.S. SECTION 14-66C FOR COSTS AND EXPENSES INCLUDING PENALTIES PURSUANT TO SUBSECTION (F) HEREOF AND REASONABLE DAILY STORAGE AND RELATED EXPENSES. NO ALL-TERRAIN VEHICLE, DIRT BIKE OR MINI-MOTORCYCLE SHALL BE FORFEITED UNDER THE PROVISIONS OF THIS SUBSECTION TO THE EXTENT OF THE INTEREST OF AN OWNER OR LIENHOLDER BY REASON OF ANY ACT OR OMISSION COMMITTED BY ANOTHER PERSON IF SUCH OWNER OR LIENHOLDER DID NOT KNOW AND COULD NOT HAVE REASONABLY KNOWN THAT SUCH ALL-TERRAIN VEHICLE, DIRT BIKE OR MINI-MOTORCYCLE WAS BEING USED OR WAS INTENDED TO BE USED IN VIOLATION OF THIS SECTION.

(3) ANY ALL-TERRAIN VEHICLE, DIRT BIKE OR MINI-MOTORCYCLE ORDERED FORFEITED PURSUANT TO THE PROVISIONS OF THIS SUBSECTION SHALL BE SOLD AT PUBLIC AUCTION CONDUCTED BY THE CITY. THE PROCEEDS OF SUCH SALE SHALL BE DEPOSITED IN THE GENERAL FUND OF THE CITY.

H. MUNICIPAL ENFORCEMENT AUTHORITY.

THE ENFORCEMENT AUTHORITY PURSUANT TO THIS SECTION SHALL BE DEEMED TO BE THE TRAFFIC AUTHORITY OR HIS DESIGNEE OR AGENT AND SHALL INCLUDE UNIT OFFICIALS DULY AUTHORIZED BY THE TRAFFIC AUTHORITY OR THE MAYOR.

Note: New language is indicated by CAPITALIZATION COMBINED WITH UNDERLINING except that capitalization is not utilized for the letters in parenthesis which indicate subsections.

Deleted language is indicated strikeout.
ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

CITY COUNCIL

A.D. 2022

Be it ordained by the City Council of the City of Danbury:

The provisions of section 46-3 of the Code of Ordinances of Danbury, Connecticut be and hereby are repealed and the following are substituted in its place:

Sec. 46-3. - All-terrain vehicles, utility terrain vehicles, dirt bikes and mini-motorcycles; operation prohibited on city property.

(a) Generally. The purpose of this section is to prohibit the operation of all-terrain vehicles, dirt bikes and mini-motorcycles and all motorized vehicles as defined in Chapter 255 of the C.G.S. on property owned by or under the control of the City of Danbury, specifically and especially on public streets, sidewalks and in any public spaces, thereby preventing damage to flora and fauna and to hiking trails, stone walls, and other physical features of the city's parks, public places and streets, promoting the safe use of these areas, and insuring that these areas are protected for the benefit of all users of the city's parks and public places, all as authorized and as consistent with Chapter 255 of the C.G.S.

(b) Definitions. As used in this section, the following terms shall have the meanings described herein, unless the context clearly indicates that a different meaning is intended.

(1) "All-terrain vehicle" means a self-propelled vehicle designed to travel over unimproved terrain and which has been determined by the Commissioner of Motor Vehicles to be unsuitable for operation on the public highways in accordance with C.G.S. sec. 14-387. In accordance with C.G.S. Sec. 14-387, this definition may be deemed to include "utility terrain vehicles" utv" means larger sized atv-type vehicles used more for commercial than passenger purposes.

(2) "Dirt bike" means a two-wheeled motorized recreational vehicle designed to travel over unimproved terrain and not designed for travel on a highway, as defined in C.G.S. section 14-1. "Dirt bike" does not include an all-terrain vehicle, as defined in C.G.S. section 14-379, or a motor-driven cycle, as defined in C.G.S. section 14-1.

(3) "Mini-motorcycle" shall have the same meaning as provided in C.G.S. section 14-289j.

(4) "Operate" means to ride, control the course of or otherwise use an all-terrain vehicle, dirt bike or mini-motorcycle.

(c) Prohibited acts. In addition to such rules of operation as set forth in Sec. 14-387 of Chapter 255 of the C.G.S, no person shall operate and no owner shall permit the operation of any all-terrain vehicle, dirt bike or mini-motorcycle upon property owned, leased or controlled by the City of Danbury except within areas specifically designated and posted by the city for all-terrain vehicle, dirt bike or mini-motorcycle use. No person operating an all-terrain vehicle, dirt bike or mini-motorcycle on property owned, leased or controlled by the
City of Danbury shall refuse to stop his all-terrain vehicle, dirt bike or mini-motorcycle after being requested or signaled to do so by an authorized law enforcement officer or by an authorized agent of the City of Danbury.

(d) **Posting.** Notice of the prohibitions established by this section shall be given by posting signs at various locations on city owned property warning all-terrain vehicle, dirt bike or mini-motorcycle users that the use of such all-terrain vehicles, dirt bikes or mini-motorcycles on city property is prohibited. Failure to post such signs or failure to post such signs at specific locations shall not be a defense to any prosecution or claim brought based on a violation of this section.

(e) **Exemptions.** The provisions of subsection (c) hereof shall not apply to authorized law enforcement officers or authorized agents of the City of Danbury who operate all-terrain vehicles, dirt bikes or mini-motorcycles while in the performance of their official duties.

(f) **Penalties; liability.** Pursuant to all enforcement and control provisions of C.G.S. 14-388, 14-390 and 14-390m, any person who violates the provisions of this section shall be subject to an infraction and/or at the election of the municipal enforcement authority, a penalty in the amount of one thousand dollars for a first violation, one thousand five hundred dollars for a second violation and two thousand dollars for a third or subsequent violation, and as may be subsequently revised by state law. In addition, the operator or owner, or both, of an all-terrain vehicle, dirt bike or mini-motorcycle shall be responsible and held accountable to the City of Danbury for damage to trees, shrubs, crops, fences or other property caused by operation of such all-terrain vehicle, dirt bike or mini-motorcycle on land of the City of Danbury or where consequential damage has resulted from such operation. In any prosecution or action for damages hereunder, proof of the registration number of such vehicle(s) as may be applicable, shall be prima facie evidence that the owner was the operator.

(g) **Seizure, storage and forfeiture.**

1. In addition to the penalties provided for in subsection (f) of this section, and, consistent with the seizure and forfeiture provisions of Chapter 255 of the C.G.S. Sections 14-390 and 14-390m, and subject to lien or security interests set forth in the next section hereof, any all-terrain vehicle, dirt bike or mini-motorcycle used in the commission of a violation of this section shall be subject to seizure by, forfeiture to and sale at auction by the City within fifteen (15) days from said seizure and upon best efforts to notify the party from whom seized within said period.

2. Seizure of and forfeiture of any all-terrain vehicle, dirt bike or mini-motorcycle to the city shall be subject to any bona fide license, lease or security interest in the all-terrain vehicle, dirt bike or mini-motorcycle, including, but not limited to, a lien under C.G.S. Section 14-66c for costs and expenses including penalties pursuant to subsection (f) hereof and reasonable daily storage and related expenses. No all-terrain vehicle, dirt bike or mini-motorcycle shall be forfeited under the provisions of this subsection to the extent of the interest of an owner or lienholder by reason of any act or omission committed by another person if such owner or lienholder did not know and could not have reasonably known that such all-terrain vehicle, dirt bike or mini-motorcycle was being used or was intended to be used in violation of this section.
(3) Any all-terrain vehicle, dirt bike or mini-motorcycle ordered forfeited pursuant to the provisions of this subsection shall be sold at public auction conducted by the city. The proceeds of such sale shall be deposited in the General Fund of the city.

(h) *Municipal Enforcement Authority.* The enforcement authority pursuant to this Section shall be deemed to be the Traffic Authority or his designee or agent and shall include UNIT officials duly authorized by the Traffic Authority or the Mayor.
~AD HOC REPORT~
Old Sherman Turnpike - License Agreement - Use of City Property
Tuesday, May 31, 2022

Chairman Knapp called the meeting to order at 6 p.m. on Tuesday, May 31, 2022. Present were Committee Members Mike Masi and Farley Santos. From the City were Eric Gottschalk, Outside Counsel; Sharon Calitro, Director of Planning & Zoning; Antonio Iadarola, Director of Public Works & City Engineer; and Shay Nagarsheth, Economic Development Director. Present from the public were Vinny DiGilio, Councilman; Michael Esposito, Councilman; Thomas Beecher, Petitioner’s Attorney; Mike Bonforte, CPD Properties, Petitioner; Tom Brown, Resident.

Mr. Gottschalk discussed the License Agreement for the Old Sherman Turnpike, which resulted from an interest in real property. A License Agreement can be terminated by the City for any reason, with a 90-day notice. Mr. Iadarola explained how the existing language/orientation suffices for existing traffic conditions. He raised concerns regarding the agreement and requested the following modifications: no new signage/retaining walls, edit the termination language in item 6 (the property will be considered noncompliant when it reverts back to the City) and add a concept map under item 2 (clarify property use).

Mr. Beecher addressed the concerns that were raised. He agrees with the City's demands regarding no new signage/retaining wall, and noted the property has an existing sign located on the boundary. Furthermore, he addressed the wording in item 6, and will submit revised language to the City. The project will have to go back to the Planning Commission for a special exception/site plan approval. Mr. Iadarola explained how the tenant is receiving a large parcel of land from the City, for parking uses only, and requested the agreement language include the preservation of City trees on the property (petitioner not allowed to cut down trees). Ms. Calitro explained how the Planning Commission will review the proposed agreement changes and insure that the property plan does not have any new signage or retaining wall.

Mr. Iadarola commented that signage modifications and relocation will require zoning approval, which will result in less parking spots (2-3 parking spot loss) and affect the size of the facility. Mr. Bonforte requested the record reflect the requested area of use is 2,857 square feet. Mr. Gottschalk clarified that the petitioner has 1-year from Council’s approval to get the site plan approved by the Planning Commission. Mr. Iadarola questioned if grading easements are needed beyond the licensed area.

Mr. Iadarola urged the Commission to address the existing sign issue, which requires City approval for relocation of the existing sign. Mr. Gottschalk commented they will work with the Planning Commission to address the sign issue. He reiterated that the License Agreement will state "no new signs will be erected on the property"; however, the agreement does not require the existing sign to be removed. Mr. Knapp explained that the Committee is approving the amount of square footage/usage, and the matter will be referred back to the Planning Commission for final review/approval. Mr. Iadarola requested that the Committee stipulate the use of the existing sign as part of the License Agreement.

Mr. Gottschalk explained that the City Council cannot provide stipulations regarding signage in the agreement. He reiterated that the license agreement is contingent upon Planning & Zoning approval. Mr. Knapp reiterated that the Committee is agreeing to move forward with the License Agreement to allow the petitioner to proceed to the Planning Commission. Ms. Calitro stated that the Planning & Zoning Commission will remedy the sign issue.

A motion was made by Councilman Santos and seconded by Councilman Masi, to accept the license agreement and authorize the execution of the license agreement subject to approval by Corporation Counsel. The motion passed unanimously.

A motion was made by Councilman Santos, and seconded by Councilman Masi, to adjourn. The motion passed unanimously. The meeting adjourned at 6:33 p.m.

Respectfully submitted,
Knapp, Chair
Mike Masi
Farley Santos
Department Reports
June 23, 2022

MEMORANDUM

To: Mayor Dean E. Esposito
   Members of the City Council

From: Patrick A. Ridenhour, Chief of Police

Subject: Police Department Monthly Report
         June 2022

I submit this report of the activities of the Danbury Police Department for the month of June.

**Personnel**
Department Strength:

**Sworn Personnel**

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**Effective strength (as of 06-23-22)**

135

We extend congratulations to **Deputy Chief Shaun McCollgan**, who is retiring effective June 27, 2022. Deputy Chief McCollgan gave 38 years of service in law enforcement, six in the NYPD Housing and 32 here in the City of Danbury. We wish him a long, happy, and healthy retirement.

**Significant Projects**: None at this time

**Community Services** (See attached)

**Training**

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Chief's Significant Meetings

6/1 Jericho Partnership Breakfast
6/1 Public Relations Specialist Panel Interviews
6/2 DSABC Graduation Breakfast
6/2 Danbury Intake PD Call
6/3 Law Enforcement Special Olympics Torch Run
6/6 Veterans Affairs PD Meet & Greet
6/6 School Security Discussion - Board of Ed
6/7 Grievance Meeting
6/7 HR Meeting
6/7 City Council Meeting
6/8 CPCA Board Meeting
6/9 Waterbury PD Panel
6/13 PD Mandatory Requirements for SPOs
6/14 Park Dedication
6/15 Retirement Luncheon for D/C McCollgan
6/16 CPCA Annual Meeting
6/16 Lions Club Installation Dinner
6/18 Juneteenth – New Haven
6/20 IXP Meeting w/Mayor
6/21 Personnel Meeting – DPD
6/21 Use of Force Report Release – virtual
6/21 Retirement Dinner – Dr. Thomas
6/23 Hurricane Preparedness

E-Commerce Trading Location – no issues reported this month

**Donation of $100.00 received from Albert Mead for use toward purchasing new Honor Guard uniforms.

Respectfully submitted,

Patrick A. Ridhenhour
Chief of Police
PAR:mrl
Patrick A. Ridenhour, Chief  
Department of Police  
375 Main Street

To: Patrick A. Ridenhour – Chief of Police

From: Vincent P. Daniello – Lieutenant

Re: Community Services Division - Activity Reports & Staffing Levels  
May 15 – June 15, 2022

Date: June 23, 2022

Community Conditions Unit:  
(Sgt. Antonelli, Officers S. Cameron, M. Morrill)  
(-2 Officers)  
-See attached report – Sensitive Information

Community Affairs Unit: No officer assigned  
(-1 Officer)  
-No report attached

GTF/UNIT:  
(P.O. K. Utter)  
See attached report – Sensitive Information

City Center Liaison: No officer assigned  
(-1 Officer)  
-No report attached

Police Activities League:  
(No police personnel assigned)  
No Report

School Based Officers:  
(P.O. S. O’Brien, P.O. M. Martinez, P.O. B. Haycs, P.O. R. Morlock,  
P.O. M. Iaquinto)

***Current Staffing Levels***

1 Lieutenant  
1 Sergeant  
8 Patrol Officers (-4)
Department of Police
375 Main Street

June 16, 2022

MEMORANDUM
To: Chief Patrick Ridenhour
From: P.O. Melissa Monill #582

Subject: Police Cadet Monthly Activity Report – May 2022

The month of May was a very full and productive month for the Police Cadets. The cadets have managed to keep up the good work with the many jobs and competitions. To begin the month, a portion of the Cadets participated in Stations Day on May 7th. These Cadets have been preparing and studying for the event for many weeks prior. Both teams competed and executed very well. It was an overall great experience for all cadets who attended.
Similarly, the BEST program has been running very smoothly and has continued throughout the months to progress positively. The FTOs have been doing outstanding work training and teaching the new recruits to learn and get a touch of what the program is about. Throughout the duration of this time period, the BEST recruits have been preparing for their final exam and overall graduation coming up in the following month. We are all looking forward to seeing new faces join and help enhance the work of the Danbury Police Cadets.

In addition, the Cadets have partaken in multiple flags and flower details. The flag and flower details consist of cadets placing flags on the graves of passed veterans at *St Peter’s Cemetery* and *Wooster Cemetery*. Normal flag details consist of cadets removing flags around *Main St.* and a few side streets.

Respectfully submitted,

PO Melissa Morrill
PO Melissa Morrill #582
Police Explorer Advisor

Vida Caba
Vida Caba
Cadet First Class

Richard G. Bessel III
Richard Bessel III
Cadet Deputy Chief
## 2022 UNIFORM CRIME REPORT
### CITY OF DANBURY

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## 2021 UNIFORM CRIME REPORT
### CITY OF DANBURY

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*Please Note: UCR Stats are subject to change due to monthly crime modifications*
# 2022 Danbury Police Department Statistics

## City of Danbury

### Calls for Service

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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,477</td>
</tr>
<tr>
<td>2021</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,303</td>
</tr>
</tbody>
</table>

### Total Traffic Accidents

<table>
<thead>
<tr>
<th>Year</th>
<th>Jan</th>
<th>Feb</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022</td>
<td>381</td>
<td>319</td>
<td>307</td>
<td>346</td>
<td>347</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>1,700</td>
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<tr>
<td>2021</td>
<td>257</td>
<td>335</td>
<td>280</td>
<td>274</td>
<td>336</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td>1,482</td>
</tr>
</tbody>
</table>

### Traffic Enforcement

<table>
<thead>
<tr>
<th>Year</th>
<th>Jan</th>
<th>Feb</th>
<th>March</th>
<th>April*</th>
<th>May</th>
<th>June</th>
<th>July*</th>
<th>Aug*</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>YTD</th>
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<tbody>
<tr>
<td>2022</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>410</td>
</tr>
<tr>
<td>2021</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>29</td>
</tr>
</tbody>
</table>

### Total Enforcement Action

<table>
<thead>
<tr>
<th>Year</th>
<th>Jan</th>
<th>Feb</th>
<th>March</th>
<th>April*</th>
<th>May</th>
<th>June</th>
<th>July*</th>
<th>Aug*</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022</td>
<td>89</td>
<td>106</td>
<td>256</td>
<td>485</td>
<td>156</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,092</td>
</tr>
<tr>
<td>2021</td>
<td>192</td>
<td>182</td>
<td>222</td>
<td>518</td>
<td>252</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,366</td>
</tr>
</tbody>
</table>

*Traffic Enforcement Grant(s)
I hereby submit my report as Fire Chief of the Danbury Fire Department, which covers the period of May 22nd, 2021 through June 21st, 2022.

**Personnel**
Department Strength:

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sworn Personnel</td>
<td>114 (5 vacancies)</td>
</tr>
<tr>
<td>Military Duty</td>
<td>1</td>
</tr>
<tr>
<td>Injury/Extended Leave</td>
<td>1</td>
</tr>
<tr>
<td>Light Duty</td>
<td>2</td>
</tr>
<tr>
<td>Effective Strength 6/21/22</td>
<td>110</td>
</tr>
<tr>
<td>Civilian Personnel</td>
<td>3</td>
</tr>
<tr>
<td>Total in Table of Organization</td>
<td>122</td>
</tr>
</tbody>
</table>

**Highlighted Activities**

- Five (5) recruits completing and graduating from the CT Fire Academy on May 25, 2022
- Conducted OSHA Physicals
- Marched in the Memorial Day Parade & Participated in multiple community outreach events
- Observed Danbury HS Evacuation Drill

**Dispatch Statistical Report**

Total 911 Calls 3,438
5/21/22 – 6/21/22
**Unit Responses – 5/22/22 – 6/21/22**

<table>
<thead>
<tr>
<th>Unit</th>
<th>Title</th>
<th>May Total</th>
<th>June Total</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>C30</td>
<td>Deputy Fire Chief</td>
<td>24</td>
<td>51</td>
<td>75</td>
</tr>
<tr>
<td>C41</td>
<td>Fire Marshal</td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>C42</td>
<td>Deputy Fire Marshal</td>
<td>0</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>C43</td>
<td>Deputy Fire Marshal</td>
<td>5</td>
<td>1</td>
<td>6</td>
</tr>
<tr>
<td>C44</td>
<td>Deputy Fire Marshal</td>
<td>0</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>C45</td>
<td>Deputy Fire Marshal</td>
<td>6</td>
<td>1</td>
<td>7</td>
</tr>
<tr>
<td>C46</td>
<td>Deputy Fire Marshal</td>
<td>0</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>C47</td>
<td>Deputy Fire Marshal</td>
<td>0</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>C55</td>
<td>EMS/HAZMAT Coordinator</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>C61</td>
<td>Communications Supervisor</td>
<td>2</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>E22</td>
<td>Engine 22</td>
<td>84</td>
<td>130</td>
<td>214</td>
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<tr>
<td>E23</td>
<td>Engine 23</td>
<td>64</td>
<td>107</td>
<td>171</td>
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<tr>
<td>E24</td>
<td>Engine 24</td>
<td>45</td>
<td>78</td>
<td>123</td>
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<td>E25</td>
<td>Engine 25</td>
<td>21</td>
<td>49</td>
<td>70</td>
</tr>
<tr>
<td>E26</td>
<td>Engine 26</td>
<td>44</td>
<td>88</td>
<td>132</td>
</tr>
<tr>
<td>HM1</td>
<td>Haz Mat 1</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>R1</td>
<td>Rescue 1</td>
<td>51</td>
<td>80</td>
<td>131</td>
</tr>
<tr>
<td>RGR1</td>
<td>Ranger 1</td>
<td>3</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>SQ21</td>
<td>Squad 21</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>TAC1</td>
<td>Special Operations 1</td>
<td>76</td>
<td>139</td>
<td>215</td>
</tr>
<tr>
<td>TRK</td>
<td>Truck Company</td>
<td>49</td>
<td>86</td>
<td>135</td>
</tr>
</tbody>
</table>

**Total Career Unit Responses:** 1,303  
**Total Volunteer Unit Responses:** 116  
**Total Unit Responses:** 1,419
Community Risk Reduction – Fire Marshal

**Inspections:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential (Units)</td>
<td>205</td>
</tr>
<tr>
<td>Business / Mercantile</td>
<td>5</td>
</tr>
<tr>
<td>Day Care / Group Home</td>
<td>1</td>
</tr>
<tr>
<td>Healthcare Facility</td>
<td>2</td>
</tr>
<tr>
<td>Nursing Home Facility (Units)</td>
<td>16</td>
</tr>
<tr>
<td>Industrial</td>
<td>1</td>
</tr>
<tr>
<td>Assembly / Liquor License</td>
<td>9</td>
</tr>
</tbody>
</table>

**Fires:**

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Fire</td>
<td>3</td>
</tr>
<tr>
<td>Cooking Fire</td>
<td>1</td>
</tr>
<tr>
<td>Passenger Vehicle Fire / Vehicle Fire</td>
<td>3</td>
</tr>
<tr>
<td>Natural Vegetation / Brush Fire</td>
<td>1</td>
</tr>
<tr>
<td>Outside Rubbish Fire</td>
<td>2</td>
</tr>
<tr>
<td>Dumpster / Trash Receptacle Fire</td>
<td>1</td>
</tr>
<tr>
<td>Outside Mailbox Fire</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>

**Plan Reviews:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plans Received</td>
<td>32</td>
</tr>
<tr>
<td>Plans Approved</td>
<td>19</td>
</tr>
<tr>
<td>CO Issued</td>
<td>6</td>
</tr>
<tr>
<td>Consultations (On Site)</td>
<td>5</td>
</tr>
<tr>
<td>Site Plan Review/Consultation</td>
<td>1</td>
</tr>
</tbody>
</table>

**FOI Requests:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Citizen Concerns / Complaints</td>
<td>35</td>
</tr>
</tbody>
</table>

**Fire Prevention / Public Education:**

- Extinguisher Training - City of Danbury Public Works, Jennings Oil (2 sessions)
- Emergency Action Plan Review - Filosa Nursing Home, Hancock Hall Nursing Home
- Fire Drill/Full Scale Evacuation Drill - Danbury High School

**Training:**

- Career Development Classes
  - 3D and Modular Construction (session 2)
- CT Fire Marshal/CT Association of Housing Code Enforcement - Illegal Dwellings and Code Enforcement

**Meetings /Miscellaneous:**

- COVID Enforcement Team
- Candlewood Lake Fireworks Planning Meeting
- EPR Software Demonstration
- LIV Software Demonstration
- Crisis Track Emergency Management Software Demonstration
- FireHouse Software Challenges and Solutions
- Community Risk Reduction - Topics and Outreach
- Community Block Grant Development
- Student Mentoring - DFM Anderson / DFM Bergemann
RE: Public Works Monthly Report for JULY 2022 City Council Meeting

Dear Mayor Esposito and Members of the City Council:

I am pleased to present the Public Works Department Report for events occurring during the month of May, 2022. The Department is dedicated to keeping the city safe and functioning smoothly. We value our community and are keeping very active with all city responsibilities, emergency interventions and are continuing spring season programs and tasks. We take pride in the quality of our services and are committed to carrying out Danbury’s goals and initiatives while providing the quality of government service our community deserves.

Please review our individual Public Works Department reports for a full scope of the varied activities and projects we are involved with. If you have any questions or concerns, feel free to call me at 203-797-4537.

Construction Services Report submitted by Thomas Hughes III, Superintendent:

Downtown Danbury TOD Streetscape Renaissance Project Phase 1 & II:

The Phase I project is at substantial completion. The contractor has several punch list items to complete. Four banner poles have been backordered due to COVID supply issues, per manufacturer we have a ship date now of July 25th. The annual plant beds and planters have been planted. This project is being administrated and managed in house by Construction Services.

The Phase II Downtown Danbury TOD Streetscape design is complete. We have submitted the Phase II plans to ConnDot District IV for a Prowag (ADA) guidelines / R.O.W. review. The district review is required since Main Street is a State of Connecticut Highway. Once the District IV review is completed, any comments will be addressed by the design engineer. The documents have been sent to ConnDot Consultant Design – Local Roads for review and comment. The plans are currently with ConnDot under their review process.
Hearthstone Castle Abatement:

Construction Services, working with our in-house resources and on-call environmental consultant Eagle Environmental, has completed the Phase II project design, which included a limited structural assessment of the structure. Phase II has several components; removing the remaining plaster / nonfirable AMC (Asbestos-Containing Materials) from the building interior walls (three floors) along with incorporating the structural engineer’s recommendations for stabilization of the structure for the interior work to proceed. The Phase II AWP had been sent back to the CT Department Health for an updated approval procedural.

We have bid documents packaged for a final review. We plan to bid the project in July for the 2022 construction season. The Purchasing Department has issued us a bid number and will be requesting the prevailing wage rates from the CT Department of Labor.

Ellsworth Avenue School Addition:

The Annex building interior framing first floor and second is completed. All the MEP contractors are onsite and completed the first and second floor rough in and hung the fixtures. The window contractor has completed installing all the windows and storefront. The walls have been primed and first coat paint and the door frames. We have started spot priming for the final coat of paint. The electrical contractor has pulled the conductors from the existing Ellsworth Ave School switch gear to the electrical room in the Annex. The permanent power is in place. The elevator install has been completed. The flooring subcontractor has mobilized and begun the flooring installation. The mason has completed the brick columns and brick fascia on the outside mechanical block wall.

They are currently repointing the front of the building brick. The contractor is currently siding the building and will complete the courtyard first. The communications, IT, Fire Alarm, Intercom, etc... are being installed. The HVAC units are in the startup process. The controls contractor is now able to communicate with the existing school BMS system. We should have the controls 100% in the next several weeks when we will be ready for commissioning. The contractor is working on the exterior siding, interior casework and hanging the doors. Several of the IT components are back ordered supply chain issues the BOE has installed switches from their inventory to move the project along. The project is presently on schedule to meet the 2022 summer completion. We have been communicating with BOE Sites & Facilities Director Rich Jalbert & Superintendent of Schools Kevin Walston.

We have ordered the FFE. The Building Committee & BOE met approving the Technology & Playground packages. We received the approval letter for both Phase 3 Technologies & Phase 4 Playscape from the State. Phase III & IV are presently underway.

Rogers Park Basketball Court:
Completed

Construction Services:

Rights of Way Permit inspections are continuing under strict Covid-19 protocols. New R.O.W. permits are being issued and approval sign-offs are taking place on-line through the View Point Permit System.
Engineering Report Submitted by Antonio Iadarola, P.E., City Engineer:

Various Bridges:

The Kennedy Avenue Bridge is 450 feet long from the west edge of Main Street to the Inlet and spans 40 feet over the Still River. The design of the Kennedy Avenue Bridge over the Still River is proceeding well and is approximately 90% complete. The City’s Engineers are designing the traffic control plans to minimize impacts to motorists, bus service and pedestrians. Due to the very long length of the bridge and limited locations to access the underside of the bridge, specifications are being prepared in accordance with State and Federal Regulations for work in confined spaces. The Local Bridge Program Commitment to Fund was received for this bridge and the project is scheduled to be bid in September.

Middle River Road Bridge, near Boyce Road Intersection, is a very old bridge and there are significant settlement concerns and maintenance issues. The City Engineering Division has completed the preliminary site and roadway survey and a Consultant Structural Engineer has performed an inspection of the bridge. The contract for the design of the replacement bridge has been awarded and geotechnical studies have been scheduled. The City Engineering Division will be preparing the environmental permit application and storm water drainage analysis. It is anticipated that this bridge project shall be bid this fall and construction will start in the spring of 2022.

Franklin Street Extension Bridge has been identified as high priority and needs to be replaced. The Engineering Division has prepared preliminary surveys of the right of way, bridge and adjacent private properties. The proposals for the design of the bridge has been received by the Engineering Division and are being reviewed to insure all of the necessary design and permitting issues are included. It is anticipated that the design will be completed by the spring of 2022 and the construction could start in the early summer.

White Street and Locust Avenue Intersection Improvements Project:

The proposed design project includes roadway widening of White Street from Meadow Avenue to Eighth Avenue. In addition, dedicated turning lanes shall be provided on White Street, Locust Avenue and Wildman Street. Engineers are working with numerous utility companies to relocate utility poles, overhead wires, underground gas mains and water mains. The design also includes new and updated traffic signals, improved storm drainage along the north side of White Street and new granite curbs and concrete sidewalks. The design is approximately 90% complete. Engineers and Corporation Counsel are acquiring the necessary easements, site plan revisions and variances and are addressing the concerns of the adjacent property owners. The project is scheduled to be bid in September and construction to begin in the spring of 2022. The cost of construction will be funded by a LOTCIP Grant.

Infrastructure Improvements:

Eversource Gas: During the last 6 months, City Engineers have received 9 preliminary applications from Eversource Gas for the replacement of existing gas mains. The Engineers have provided substantial information to Eversource about the locations of the existing underground utilities, reviewed proposed plans, identified potential conflicts, coordinated with multiple Eversource Departments and also coordinated the review and approvals with several City Departments. The Engineering Division has recently approved the gas main designs on Elm Street, Fairfield Avenue, Connecticut Avenue, Greenfield Avenue and Delta Avenue and it is expected that plans for gas main replacements on White Street/ Ninth Avenue shall be approved shortly.
Traffic Study and Design:

The Engineering Division has spent a substantial level of effort reviewing the Route 37 Corridor Study and providing comments about recommended future improvements.

The Division has been reviewing the State’s design of the South Street/Triangle Street and Coal Pit Hill Road intersection and have helped to find ways to improve the project layout and reduce impacts to adjacent properties.

**Orchard Street Sanitary Sewer Replacement and Water Main Replacement Project**

Project construction will begin in July, 2022.

**DEEP MS4 General Stormwater Permit:**

The City’s Consultant continues to lead workshop meetings with various pertinent City personnel and offices to meet the multitude of ordinance revisions, land use regulation revisions, mapping, web-site creation, inspection, testing, reporting and other requirements of the State DEEP permit. The Consultant continues to work with City departments on an “as needed” basis for outfall screening and sampling. The Illicit Discharge and Connection Ordinance approved by the City Council is now in effect. DEEP MS4 Annual Reports are posted on the City’s website. The City consultant performed outfall screening and materials and review for the 2021 report. The report has been filed with the state.

**Water & Sewer Main Extensions**

Lake Avenue water main extension will begin after the State permit is issued.

**Rogers Park Basketball Court:**

Rogers Park Basketball Court has been successfully constructed and completed.

**The RESERVE/RIVINGTON by Toll Brothers:** (550 Acre Development with a total of 2150+ Units)

- **Phase 11:** Planning and utility reviews are completed.
- **The Woodlands Phase 4C:** Progress continues with utility extensions and inspections.

**Southeast, NY to Danbury Link Feasibility/Planning Study:**

The Engineering Division worked with Putnam County on their grant request for funding of a feasibility study for the possible restoration of passenger service between Danbury and the Southeast, NY connection to the Harlem Line. A $1,000,000 grant has been received. The Division worked with Putnam County relative to the scope of the study and the selection of a consultant. Putnam County has executed a contract with the most qualified bidder, WSP. The study is underway and several meetings have taken place. The City Engineer has personally participated in these meetings for this very important project.

**Ellsworth Avenue School Annex:**

The Division has worked with the Board of Education to develop a schematic plan and program for a school construction project at Ellsworth Avenue Elementary School. The project will aid in accommodating the projected increase in student enrollment in Danbury schools. A grant application has been filed with the State
of Connecticut. Architectural services were awarded to Friar Architecture Inc. The City has presented design documents to the State of Connecticut Office of School Construction Grants and Review and received permission to bid the work. The project has been awarded to J.A. Rosa Construction, LLC. The BOE facility unit was moved out and the project is in construction with several activities going on.

**Danbury Career Academy:**

The city and Board of Education are getting closer to securing this incredible opportunity. Construction Management Services have been awarded and Ed Specs have been finalized.

**Traffic Engineer and his Technicians:**

Traffic Engineering Division is co-supervising the engineering design of White Street Corridor as well as coordinating and attending studies, design and construction meetings with various State of Connecticut projects including the I-84 Improvement Project, South Street (SR53) Corridor Project, Clapboard Ridge Road (SR39)

Corridor Project and the Newtown Road Corridor Construction Project. Together with the Engineering Division staff, Traffic is working on preliminary conceptual plans for Phase II Improvements of the White Street Corridor from west of Meadow Street to east of Byron Street Intersections to relieve traffic congestion during peak travel hours, under State Local Transportation Capital Improvement Program. Recently, the Traffic Unit, in conjunction with Danbury Police Traffic Enforcement, has embarked on the temporary installation of speed warning devices along corridors that experience relatively high travel speeds.

Other activities conducted by Traffic Engineering include regular evaluations of signalized intersections to ensure they operate optimum levels, preventive breakdown signal repairs as well as provision of Call Before You Dig Services for Construction programs.

**Administrative Work:**

City Engineers are reviewing various site plans, water and sewer applications, special exception applications, and subdivision applications for various land-use approvals of on-going development projects throughout the City. Field inspections of sanitary sewer, water mains and new roads are performed regularly on various developments. Our Engineers also review various drainage problems which may include site visits, analysis and design.

**Survey Crew:**

Our survey crew verifies various R.O.W. and prepares surveys and easements for in-house design of City Projects and also assists other divisions in locating utilities in the field.

Should you have any questions regarding this report or any other issues related to our Engineering Division, please do not hesitate to contact me at (203) 797-4641.
Highway Division Report submitted by Tim Nolan, Superintendent of Public Services: MAY – 2022

Public Works Crews and Perks Maintenance cleaned and prepped the Downtown area for the Memorial Day weekend. The downtown corridor looked beautiful and ready for public enjoyment during the Memorial Day Parade. Clean City Day took place on May 7th, and was a huge success with tons of garbage removed from around the City.

The first phase of this year’s paving project were completed on Stable Dr, Grenier Dr, and Olympic Dr. Crews started the drainage work and road preparation on the second paving project of Saw Mill Rd and Turner Rd. Backfilling and seeding was completed on the previous paving projects.

Three crews were dispatched daily to fill potholes. Street sweeping continued, cleaning up the winter debris. A crew continued the leaf bag removal for the spring leaf pickup program. Highway Division crew members assisted the Forestry Division with tree removals, pruning, and traffic control.

Roadside mowing started, to improve sightlines around the City. Employees spent several days clearing catch basins and picking litter throughout our city streets. The city garbage truck is deployed daily to empty trash cans, collect litter and clean up illegal dumping. The recycle truck continues to be out at multiple locations receiving the recyclables from our residents.

Maintenance
- Emergency Call Outs: 1
- Catch Basins Replaced: 60
- Drainage Pipe: 590'
- Guardrail Repairs: 0
- Dredging: 0
- Catch Basin Cleaning: 60
- Roads Paved: 3

Signage
- New installs: 15
- Replacements: 7
- Repairs: 26

Personnel
- Total: 39
- Injury: 1
- Restricted Duty: 3
- Retirement: 0
- Seasonal: 0
- Vacancy: 0
Parks Maintenance Report submitted by Tim Nolan, Superintendent of Public Services: MAY – 2022

The Parks Maintenance Division continued the grounds maintenance of all the City owned municipal properties, parks, schools and greens. On May 7th we held another successful Clean City Day and collected many tons of refuse from City residents. The annual Memorial Day Parade Route was cleaned and prepped with a team effort of the Highway, Parks and Forestry Departments. Several employees hung the American flag from the decorative light poles downtown and the Veterans flags from the parking meters. The downtown corridor was beautiful and looking good for the Holiday Weekend.

The beach at Candlewood Park along with the Spray Parks at Roger’s Park, Highland Ave Park and Kenosha were readied for the season. A crew readied the flower beds, planted flowers, and mulched all the locations. The pavilion at Hatters Park was staffed 9 times during the month for party rentals and employees staffed 3 softball tournaments at Rogers Park.

Field maintenance continues with the cleanup, mowing and painting of lines. Several sports fields were aerated, reseeded, and fertilized. Litter was picked up and garbage cans were emptied in various areas throughout the city. The Parks Maintenance building was cleaned and organized. Maintenance of the mowing and summer seasonal equipment continued through the month.

Maintenance
- Parks: 18
- Schools: 17
- Municipal Complexes: 22
- Sports Fields: 45
- Tennis Courts: 14
- Cricket Courts: 3
- Dog Parks: 2
- Basketball Court: 1

Personnel
- Total: 17
- Injury: 0
- Restricted Duty: 0
- Seasonal: 2
- Vacancy: 0

Forestry Division Report Submitted by Tim Nolan, Superintendent of Public Services: MAY – 2022

The Forestry Division was busy maintaining trees in the City’s right of ways. The crew continues to remove dead trees and prune healthy trees around the City. Several days were spent pruning trees for the City’s paving projects.
The division responded to several dozen tree calls that include inspections, clean ups, and emergency take downs. Forestry also continues to monitor and remove beaver dam issues throughout the City. The division continues to maintain all of the American flags in the City’s Parks.

Maintenance
- Removals: 12
- Pruning: 17
- Brush: 4
- Plantings: 0
- Emergency Call Outs: 2

Personnel
- Total: 4
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 0

Public Buildings Report submitted by Sean Hanley, Superintendent of Public Buildings:
MAY – 2022

City:
Backup generator building connection project ongoing.
Fountains and Park buildings de-winterizing completed.

Library:
Junior Library sensory room/story corner completed.
Additional security cameras for multiple areas scheduled.

Danbury Public Schools:
E elevator repairs from sprinkler pipe break ongoing.
DHS replacement RTU’s (5) scheduled.
UST replacement projects at RPMS, BMS and King St. campus scheduled.

City Hall:
New addition roof replacement ongoing.
Front lobby security measures in progress.
Basement floor tile scheduled.
Legislative assistant office reconfiguration completed.
Parking Garage:

Elevator mod. Quoted and under review.

Senior Center:

Roof replacement scheduled for quote.

General:

The majority of the time the Maintenance Mechanics spent this month was associated with School building repairs: specifically HVAC, Plumbing and life safety in schools.

Requests for Maintenance Service:

Attached please find the statistical report of repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of May 2022.

In the month of May we received 199 new work requests and completed 153 work requests. In reviewing this report, you will find the repair time that was expended in major work categories. Also listed is the total number of work order hours completed.

Public Building mechanics were engaged HVAC work with a total of 47.50 person-hours dedicated to this service. The next largest area of General Maintenance repairs, utilizing 10.50 person-hours of labor. Electrical repairs came as the third highest category with 4.00 person-hours.

Should you have any questions regarding this report, please do not hesitate to contact Sean Hanley at 203-797-4584.

CITY OF DANBURY
PUBLIC BUILDINGS DIVISION
WORK REQUEST REPORT FOR MAY 2022

Work Requests Received this month 199
Work Requests Completed this month 153

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Labor Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alarms</td>
<td>1.00</td>
</tr>
<tr>
<td>Carpentry</td>
<td>0.00</td>
</tr>
<tr>
<td>Electrical</td>
<td>4.00</td>
</tr>
<tr>
<td>HVAC</td>
<td>47.50</td>
</tr>
</tbody>
</table>
Locksmith 0.00
Maintenance 10.50
Mechanical 0.00
Plumbing 0.00
Roofing 0.00
Snow Plowing 0.00

Labor Hours City Buildings 38.00
Labor Hours School Buildings 26.00

Public Utilities Report Submitted by David Day, PE, Superintendent of Public Utilities:
RE: Report to the City Council – Month of MAY 2022

Dear Mayor Esposito and Members of the City Council:

Enclosed is the monthly report to the City Council for activities that took place in May, 2022. Also attached is the Public Utilities Vehicle Maintenance Report.

As of June 14, 2021 there are 23 hydrants out of service. I will be happy to review the information with you.

Sincerely,

David Day, P.E.
Superintendent

MAY 2022 Water Pollution Control Plant (WPCP) Upgrade Project Status

The following is an update of events that occurred and of work that was performed in May 2022 by the Veolia Design Build Team (Veolia, Wright-Pierce, and CH Nickerson)

- Construction of Phase 1 work (Tertiary Treatment System Upgrade and Stormwater System Improvements) continued. The following activities were performed by the design build team:
  - Veolia performed Construction Management Duties for Phase 1 work.
  - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of the Tertiary Treatment System and the Stormwater System Improvements.
  - CH Nickerson (CHN) performed the following work associated with the new Tertiary Treatment System Building:
    - CHN continued completing site work, building structure construction, HVAC, electrical and plumbing, and miscellaneous system installations.
    - Veolia and NIC Systems continued working on SCADA and control systems upgrades.
  - CHN performed the following work associated with Stormwater System Improvements:
    - Resumed placement of new storm drain pipe.
Construction of Phase 2 work continued. Phase 2 work includes a new Headworks Screening & Grit Removal Facility, a new Fats, Oils & Grease (FOG) Receiving and REA Biodiesel Facility and Miscellaneous WPCP Upgrades. The following activities were performed by the design build team:
  - Veolia performed Construction Management Duties for Phase 2 work.
  - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of Phase 2 work.
  - REA continued off site construction of FOG/Biodiesel Treatment System components.
  - REA continued installation of FOG/Biodiesel Treatment System components.
  - REA continued site work.
  - CHN continued reinforced concrete work for the Grit Removal Facility.
  - CHN performed HVAC, electrical and plumbing work for the Headworks Building.
  - CHN continued masonry work for the New Headworks Facility
  - CHN continued upgrade work at Flow Structures, Primary Clarifiers, Final Clarifiers, Screw Pumps, BNR Aeration Tanks and the Digester No. 2 Complex.

MEMORANDUM

DATE:       June 14, 2022
TO:         City of Danbury, City Council
FROM:       David M. Day, P.E., Superintendent
RE:         Sanitary Sewer Collection System Maintenance–MAY 2022

Complaints:
  0 Bypasses             7 Slow Running
  3 Loose Manholes       0 Odor Calls
  6 Manholes Inspected  9 Manholes Replaced/Repaired

Number Received: 10
Number Completed: 10

Pipe Cleaned: 4,100 LFT
Gallons of Water Used: 10000 Gal

New Pipe Inspected: 0 LFT

Manholes Replaced/Repaired 9

Manhole Maintenance due to PW Paving 9
To: David Day, P.E., Supt. of Public Utilities, City of Danbury

From: Ralph Azzarito, Project Manager

Subject: WPCP Report For Month of: May '22

Date: 6/13/2022

I. Wastewater Treatment:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A)</td>
<td>Sewage Processed:</td>
<td>8.8 MGD (Daily Avg)</td>
<td>266.5 Million Gallons Total</td>
</tr>
<tr>
<td>B)</td>
<td>Septic Waste Processed:</td>
<td>1,371,430 Gallons Total</td>
<td></td>
</tr>
<tr>
<td>C)</td>
<td>Sludge Pumped To Digesters:</td>
<td>789,673 Pounds Total</td>
<td></td>
</tr>
</tbody>
</table>

II. Wastewater Quality

<table>
<thead>
<tr>
<th></th>
<th>Influent</th>
<th>Effluent</th>
<th>% Removal</th>
<th>Effluent Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A)</td>
<td>BOD (mg/l)</td>
<td>266</td>
<td>4</td>
<td>98%</td>
</tr>
<tr>
<td>B)</td>
<td>Total Suspended Solids (mg/l)</td>
<td>355</td>
<td>3</td>
<td>99.3%</td>
</tr>
<tr>
<td>C)</td>
<td>Total Phosphorus (mg/l)</td>
<td>5.9</td>
<td>0.10</td>
<td>98%</td>
</tr>
<tr>
<td>D)</td>
<td>Ammonia (mg/l)</td>
<td>26.9</td>
<td>0.27</td>
<td>99%</td>
</tr>
<tr>
<td>E)</td>
<td>Total Nitrogen (lbs/Day)</td>
<td>2,980</td>
<td>294</td>
<td>90%</td>
</tr>
</tbody>
</table>

Note: Phosphorus limits apply April - October. Nitrogen limit for credit trading only.

III. Pump Station Operation:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A)</td>
<td>Beaver Brook:</td>
<td>718.7 Hours Run</td>
<td></td>
</tr>
<tr>
<td>B)</td>
<td>Southfield:</td>
<td>49.7 Hours Run</td>
<td></td>
</tr>
<tr>
<td>C)</td>
<td>Mill Plain:</td>
<td>37.8 Hours Run</td>
<td></td>
</tr>
<tr>
<td>D)</td>
<td>Backus:</td>
<td>298.7 Hours Run</td>
<td></td>
</tr>
<tr>
<td>E)</td>
<td>Tarryville:</td>
<td>98.3 Hours Run</td>
<td></td>
</tr>
<tr>
<td>F)</td>
<td>Turner Road:</td>
<td>39.9 Hours Run</td>
<td></td>
</tr>
<tr>
<td>G)</td>
<td>Ford Avenue:</td>
<td>24.9 Hours Run</td>
<td></td>
</tr>
<tr>
<td>H)</td>
<td>Indian Glen:</td>
<td>95.8 Hours Run</td>
<td></td>
</tr>
<tr>
<td>I)</td>
<td>Delay Street:</td>
<td>21.6 Hours Run</td>
<td></td>
</tr>
<tr>
<td>J)</td>
<td>Hayestown Road:</td>
<td>79.9 Hours Run</td>
<td></td>
</tr>
<tr>
<td>K)</td>
<td>Kenosia Avenue:</td>
<td>2.9 Hours Run</td>
<td></td>
</tr>
<tr>
<td>L)</td>
<td>Larson Drive:</td>
<td>57.7 Hours Run</td>
<td></td>
</tr>
<tr>
<td>M)</td>
<td>Landfill:</td>
<td>207.7 Hours Run</td>
<td></td>
</tr>
<tr>
<td>N)</td>
<td>Thrope Street:</td>
<td>13.1 Hours Run</td>
<td></td>
</tr>
<tr>
<td>O)</td>
<td>Poets Landing:</td>
<td>24.1 Hours Run</td>
<td></td>
</tr>
<tr>
<td>P)</td>
<td>Rogers Park:</td>
<td>43.6 Hours Run</td>
<td></td>
</tr>
<tr>
<td>Q)</td>
<td>West Side:</td>
<td>99.3 Hours Run</td>
<td></td>
</tr>
<tr>
<td>R)</td>
<td>East Franklin Street:</td>
<td>23.3 Hours Run</td>
<td></td>
</tr>
</tbody>
</table>

Total Station Alarms: 9
TO: City Council - City of Danbury

FROM: David Day, Superintendent of Public Utilities

DATE: June 13, 2022

RE: WATER DEPARTMENT REPORT: MAY 2022

I. WATER PRODUCTION:

A) Margerie Water Treatment Facility: 87.4 MG.

B) West Lake Water Treatment Facility: 105.2 MG.

C) Kenosia Well Field: 0 MG.

D) Osborne Street Well Field: 0 MG.

E) Other: 0 MG. (MG. = Million Gallons)

II. RAINFALL:

A) Month: 4.5 inches

B) Past 12 Months (running total): 57.6 inches

C) Current Year (Jan.-Current Mo.): 20.3 inches

III. WATER STORAGE: date: 5/23/2022

A) East Lake Reservoir: Current Reading 100.0 %  Historical Average 95.5 %

B) Margerie Lake Reservoir: 99.0 %  96.3 %

C) West Lake Reservoir: 97.0 %  97.3 %

D) Total: 98.2 %  96.7 %

IV. WATER PUMPED:

A) Park Avenue Pump Station: 0 MG.

B) Padanaram (High School) Pump Station: 4.49 MG.
C) Shelter Rock Pump Station: 0.85 MG.
D) WestConn Pump Station: 0.58 MG.
E) Margerie Pump Station: 1.02 MG.
F) Pleasant Acres: 1.09 MG.
G) Nabby Road: 1.45 MG.
H) Harveett Hill: 0.43 MG.
I) Woodland Road (Reserve): 7.97 MG.
J) West Lake High Service: 50.0 MG.
K) Total Water Pumped (A-I): 67.9 MG.

( MG. = Million Gallons )

V. WATER TRANSFERRED:

A) East Lake to Margerie Reservoir: 0.0 MG.
B) Padanaram to Margerie Reservoir: 0.0 MG.
C) Kohanza to West Lake Reservoir: 0.0 MG.
D) Kenosia Diversion to West Lake Reservoir: 0.0 MG.
E) Kenosia Wells to West Lake Reservoir: 0.0 MG.
F) Total Water Transferred (A-E): 0.0 MG.

( MG. = Million Gallons )

VI. ALGAE CONTROL:
A) None

B)

VII. SURVEY OF WATER SOURCES:
A) Daily testing of treated and untreated water by water quality laboratory.

B)
The Equipment Maintenance Division responded to and repaired the following vehicles during the month.

Below is a list of services provided:

<table>
<thead>
<tr>
<th>Date</th>
<th>Vehicle</th>
<th>Repair Provided</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/2/2022</td>
<td>83</td>
<td>R/S SIDE BROOMS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>100</td>
<td>MAIN BROOM/SIDE BROOMS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>14</td>
<td>NAIL IN TIRE</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>116</td>
<td>HYD TANK/BOOM MOUNTING BOLTS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>BULLDOZER</td>
<td>LIFT PISTONS FOR BLADE</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>32</td>
<td>RUNNING ROUGH</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>24</td>
<td>INSTALL ASPHALT TARP</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>28</td>
<td>STROBE LIGHTS</td>
<td>HWY</td>
</tr>
<tr>
<td>5/3/2022</td>
<td>116-DA</td>
<td>HYD TANK/BOOM MOUNTING BOLTS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>28</td>
<td>STROBE LIGHTS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>32</td>
<td>RUNNING ROUGH</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>BULLDOZER</td>
<td>BLADE LIFT PISTONS</td>
<td>HWY</td>
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<td></td>
<td>41</td>
<td>INSTALL ASPHALT TARP</td>
<td>HWY</td>
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<tr>
<td></td>
<td>80</td>
<td>ADJUST MAIN BROOM (ROAD CALL)</td>
<td>HWY</td>
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<tr>
<td>5/4/2022</td>
<td>22</td>
<td>BENT DRAG BOARD AND SUPPORT</td>
<td>HWY</td>
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<tr>
<td></td>
<td>28</td>
<td>STROBE LIGHTS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>32</td>
<td>RUNNING ROUGH</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>BULLDOZER</td>
<td>BLADE LIFT PISTONS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>116</td>
<td>HYD TANK/BOOM MOUNTING BOLTS</td>
<td>HWY</td>
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<tr>
<td>5/6/2022</td>
<td>399-DA</td>
<td>SERVICE</td>
<td>PARKS</td>
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<td></td>
<td>80</td>
<td>ADJUST DRAG BOARDS/MAIN BROOM</td>
<td>HWY</td>
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<tr>
<td></td>
<td>67</td>
<td>INSTALL HOSES/SHIELDS FOR HAMMER</td>
<td>HWY</td>
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<tr>
<td></td>
<td>90</td>
<td>CYCLONE TUBES/CROSSOVER TUBES/FLOATS</td>
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<td></td>
<td>TAMPER</td>
<td>FIX PULL CORD</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>116</td>
<td>HYD TANK/BOOM MOUNTING BOLTS</td>
<td>HWY</td>
</tr>
<tr>
<td>5/9/2022</td>
<td>90</td>
<td>CYCLONE TUBES/CROSSOVER TUBES/FLOATS</td>
<td>HWY</td>
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<tr>
<td></td>
<td>67</td>
<td>INSTALL HOSES/SHIELDS FOR HAMMER</td>
<td>HWY</td>
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<tr>
<td></td>
<td>106</td>
<td>SERVICE</td>
<td>HWY</td>
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<tr>
<td></td>
<td>116</td>
<td>HYD TANK/BOOM MOUNTING BOLTS</td>
<td>HWY</td>
</tr>
<tr>
<td>5/10/2022</td>
<td>90</td>
<td>CYCLONE TUBES/CROSSOVER TUBES/FLOATS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>116</td>
<td>CYCLONE TUBES/CROSSOVER TUBES/FLOATS</td>
<td>HWY</td>
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<tr>
<td></td>
<td>16</td>
<td>WATERING VALVE</td>
<td>HWY</td>
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<td>67</td>
<td>INSTALL HOSES/SHIELDS FOR HAMMER</td>
<td>HWY</td>
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<tr>
<td></td>
<td>83</td>
<td>INSTALL DRAG BOARD SHOES</td>
<td>HWY</td>
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<tr>
<td>5/11/2022</td>
<td>2</td>
<td>JUMP START</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>67</td>
<td>INSTALL HOSES/SHIELDS FOR HAMMER</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>90</td>
<td>CYCLONE TUBES/CROSSOVER TUBES/FLOATS</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>LIGHTS/TARP</td>
<td>HWY</td>
</tr>
<tr>
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<td>10</td>
<td>INSTALL TARP</td>
<td>HWY</td>
</tr>
<tr>
<td></td>
<td>59</td>
<td>BELT NOISE</td>
<td>HWY</td>
</tr>
<tr>
<td>5/12/2022</td>
<td>377-DA</td>
<td>SERVICE/SUMMER TIRES</td>
<td>ENGINEERING</td>
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</table>
5/13/2022
^ 10
^ 59
INSTALL TARP
BELT NOISE
INSTALL TARP
BELT NOISE
R/R HAS NAIL IN IT
CHECK WATER SYSTEM
L/S SIDE BROOMS
ASPHALT TARP
INSTALL TARP
HYD HOSES FOR BUCKET SERVICE
REINSTALL CAB/FENDERS
INSTALL TARP
CHECK HANDLE FOR PACKER
R/S SIDE BROOMS
R/S SIDE BROOMS
REINSTALL CAB/FENDERS
INSTALL TARP
SERVICE
ADJUST CLUTCH
INSTALL TARP
L/F TIRE SERVICE/CONVEYER COVER
JUMP START
AIR COMPRESSOR
AIR LEAK
CABLE IN MOWER HEAD(ROAD CALL)
AIR COMPRESSOR
SERVICE/CONVEYER COVER
INSTALL TARP
ADJUST CLUTCH
AIR COMPRESSOR
SHIFT SELECTOR CABLE
SERVICE/CONVEYER COVER
ADJUST BRAKES
WIRES IN MOWER HEAD(ROAD CALL)
SIDE DUMP PISTONS
TAILGATE LATCHES
SIDE DUMP PISTONS/SERVICE
AIR COMPRESSOR
SIDE DUMP CYLINDER/SERVICE
AIR COMPRESSOR/HOSES
TAILGATE LATCHES
TAILGATE LATCHES
HYD VALVE BODY FOR PACKER
COOLING HOUSING GASKET
CHECK LIGHTS
16
<table>
<thead>
<tr>
<th>REPAIR DATE</th>
<th>PLATE #</th>
<th>DIVISION</th>
<th>DESCRIPTION OF WORK PERFORMED</th>
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</thead>
<tbody>
<tr>
<td>5/2/2022</td>
<td>265-DA</td>
<td>POLICE</td>
<td>WATER PUMP, REPLACE PTU, STEERING COLUMN, REAR CAT, BATTERY, ENGINE MOUNTS</td>
</tr>
<tr>
<td></td>
<td>384-DA</td>
<td>POLICE</td>
<td>FRONT + REAR BRAKE PADS AND ROTORS</td>
</tr>
<tr>
<td>5/3/2022</td>
<td>354-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, ALTERNATOR, SWAY BAR BUSHINGS</td>
</tr>
<tr>
<td></td>
<td>5-DA</td>
<td>POLICE</td>
<td>ENGINE WIRING HARNESS, STEERING COLUMN MODULE</td>
</tr>
<tr>
<td></td>
<td>223-DA</td>
<td>POLICE</td>
<td>2 TIRES, SWAY BAR BUSHINGS, RF BRAKE HOSE</td>
</tr>
<tr>
<td></td>
<td>153-MAW</td>
<td>POLICE</td>
<td>ENGINE SERVICE, SWAY BAR END LINKS, 4 SPARK PLUGS + COILS, ENGINE SERVICE, LOWER CONTROL ARMS,</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>FRONT BRAKE PADS AND ROTORS</td>
</tr>
<tr>
<td>5/6/2022</td>
<td>262-DA</td>
<td>POLICE</td>
<td>REPLACE BATTERY</td>
</tr>
<tr>
<td>5/9/2022</td>
<td>465-HED</td>
<td>CITY HALL</td>
<td>ENGINE SERVICE, VALVE LASH, RADIATOR, THERMOSTAT, CABIN AIR, WIPERS, 2 TIRES</td>
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<tr>
<td>5/10/2022</td>
<td>334-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, SWAY BAR BUSHINGS, COOLANT RESERVOIR, REAR BRAKE PADS AND ROTORS, VALVE COVER</td>
</tr>
<tr>
<td></td>
<td>223-DA</td>
<td>POLICE</td>
<td>LF BRAKE HOSE</td>
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<tr>
<td>5/11/2022</td>
<td>113-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, ALTERNATOR, VALVE COVER GASKETS</td>
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<td></td>
<td>255-DA</td>
<td>POLICE</td>
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<td>14-DA</td>
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<td>ENGINE SERVICE</td>
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<tr>
<td>5/13/2022</td>
<td>103-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, INTAKE MANIFOLD, COOLING FAN, SPARK PLUGS, ENGINE SERVICE, REAR BRAKE PADS</td>
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<td></td>
<td>157-DA</td>
<td>POLICE</td>
<td>REAR PADS AND ROTORS, THERMOSTAT AND TEMP SENSOR, LR PARKING BRAKE CABLE</td>
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<td>5/14/2022</td>
<td>110-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, ROTATE TIRES, GREASE FRONT END</td>
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<tr>
<td>5/16/2022</td>
<td>338-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, FLAT REPAIR</td>
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<td>AE90616</td>
<td>POLICE</td>
<td>ENGINE SERVICE</td>
</tr>
<tr>
<td></td>
<td>C095283</td>
<td>POLICE</td>
<td>ENGINE SERVICE, FRONT BRAKE PADS AND ROTORS, 4 TIRES</td>
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<tr>
<td>5/17/2022</td>
<td>270-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, ALTERNATOR, WIRE REPAIR</td>
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<td>5/18/2022</td>
<td>12-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, SPARK PLUGS, 3 IGNITION COILS, REAR BRAKE PADS AND ROTORS</td>
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<tr>
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<td>333-DA</td>
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<td>ENGINE SERVICE</td>
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<td>352-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE</td>
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<td>5/19/2022</td>
<td>17-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE, SWAY BAR FRAME BUSHINGS</td>
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<tr>
<td></td>
<td>22-DA</td>
<td>POLICE</td>
<td>ENGINE SERVICE</td>
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<tr>
<td>5/24/2022</td>
<td>9-DA</td>
<td>POLICE</td>
<td>RR TIRE</td>
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<td>REPAIR DATE</td>
<td>PLATE #</td>
<td>DIVISION</td>
<td>DESCRIPTION OF WORK PERFORMED</td>
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<tr>
<td>-------------</td>
<td>---------</td>
<td>----------</td>
<td>--------------------------------</td>
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<tr>
<td>5/3/2022</td>
<td>128-DÁ</td>
<td>WATER</td>
<td>4 TIRES, REPACK WHEEL BEARINGS</td>
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<tr>
<td>5/4/2022</td>
<td>387-DÁ</td>
<td>WATER</td>
<td>ENGINE SERVICE, REAR BRAKE PADS AND ROTORS</td>
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<td></td>
<td></td>
<td>WATER</td>
<td>ENGINE SERVICE, RF CONTROL ARM, REAR TRAILING ARMS, VALVE COVER GASKETS, PINION SEAL</td>
</tr>
<tr>
<td>5/5/2022</td>
<td>159-DÁ</td>
<td>WATER</td>
<td>ENGINE SERVICE, PINION SEAL</td>
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<tr>
<td>5/24/2022</td>
<td>E-2</td>
<td>WATER</td>
<td>ENGINE SERVICE, RF SPINDLE REBUILD, MOWER BLADES</td>
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<td>5/26/2022</td>
<td>350-DÁ</td>
<td>WATER</td>
<td>REPAIR AC SYSTEM</td>
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<td>5/27/2022</td>
<td>L3400</td>
<td>WATER</td>
<td>ENGINE SERVICE, HYDRAULIC FILTER, TRANSMISSION FILTER, FUEL FILTER, BLADES FOR MOWER DECK</td>
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<td>5/31/2022</td>
<td>263-DÁ</td>
<td>WATER</td>
<td>REPLACE FUEL INJECTOR</td>
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</tbody>
</table>

WATER FUND
MAY 2022
June 27, 2022

Dear Mayor Esposito and Members of the City Council:

As of June 27, the State of Connecticut has had 894,096 positive COVID-19 cases and 11,034 associated deaths. In the City of Danbury, there have been 21,006 positive COVID-19 cases and 218 associated deaths. There are currently 7 COVID-19 related hospitalizations at our local hospitals. The City’s current COVID-19 infection rate is 8.1% and the 14-day running average is 10.1 per 100,000.

The City of Danbury Department of Health and Human Services is offering a free well water testing program to the first 100 residents who request one on our online Viewpoint portal. We want to ensure that all residents have access to this program, so if they have any trouble registering online, they can contact our office or visit our department for assistance. This program allows residents to receive information on the quality of their water, ensure that it is safe, and determine levels of any contaminants in water. Additionally, food service license renewals for Danbury establishments are to be completed on our Viewpoint portal by September 1, 2022. Other health department applications on Viewpoint include: FOI requests, CAOs, seasonal food service licenses, pool licenses, temporary events, hotel licenses, and soil testing appointments. The link to our Viewpoint is: [https://danburyct-health.viewpointcloud.com/categories/1091](https://danburyct-health.viewpointcloud.com/categories/1091).

We are offering routine childhood vaccinations to children who are currently enrolled or in the process of enrolling in the Danbury Public Schools System. Parents/guardians may contact our office to schedule an appointment for vaccinations for their children.

The Danbury Health Department is excited to introduce our new full-time Sanitarian, Sara DeAngelo, and our new part-time Public Health Inspector, Joseph Knetz!

The following pages contain the reports from each division, providing details concerning ongoing activities. Should you have any questions regarding any of the submitted reports, please call me at (203) 797-4625.

Respectfully yours,

Kara Prunty, MPH
*Director of Health and Human Services*

---

**Grant Status Update**

(July 1, 2021 - June 30, 2022)
<table>
<thead>
<tr>
<th>Grant Agency</th>
<th>Program Supported</th>
<th>Award Amount</th>
<th>Award dates</th>
<th>Project Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CT Dept. of Public Health (CTDPH)</td>
<td>Diabetes Education</td>
<td>$24,378</td>
<td>10/1/19 - 9/30/22</td>
<td>Awarded</td>
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<tr>
<td>CT Dept. of Public Health Per Capita 2020</td>
<td>All Programs</td>
<td>$90,531.26</td>
<td>7/1/19 - 6/30/20</td>
<td>Completed</td>
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<tr>
<td>CDBG</td>
<td>Affordable Housing</td>
<td>$10,000</td>
<td>7/1/19 - 6/30/20</td>
<td>Completed</td>
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<tr>
<td>CDBG</td>
<td>Human Services</td>
<td>$25,000</td>
<td>7/1/19 - 6/30/20</td>
<td>Completed</td>
</tr>
<tr>
<td>CT Health Foundation</td>
<td>COVID-19 Response</td>
<td>$125,000</td>
<td>9/1/2020 - 10/31/2021</td>
<td>Awarded</td>
</tr>
<tr>
<td>CT Health Foundation Extension</td>
<td>COVID-19 Response</td>
<td>$100,000</td>
<td>5/1/2021 - 8/31/2021</td>
<td>Completed</td>
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<tr>
<td>CT Dept. of Public Health Epidemiology and Laboratory Capacity Grant</td>
<td>COVID-19 Response</td>
<td>$510,143</td>
<td>5/19/2020 - 11/17/2022</td>
<td>Awarded</td>
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<tr>
<td>CT DPH Vaccine Equity Partnership Funding</td>
<td>COVID-19 Response</td>
<td>$946,084.06</td>
<td>5/1/2021 - 9/31/2021</td>
<td>Awarded</td>
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<tr>
<td>CT DPH Public Health Emergency Preparedness</td>
<td>Emergency Response</td>
<td>$47,960</td>
<td>7/1/2021 - 6/30/2022</td>
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<tr>
<td>CT DPH Epidemiology and Laboratory Capacity II Grant</td>
<td>COVID-19 Response</td>
<td>$511,890.15</td>
<td>3/1/2022 - 7/15/2023</td>
<td>Applied</td>
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</table>

**Environmental Health Division**

Tiziana Covacci, Associate Director of Environmental Health

The Environmental Health Division provides a multitude of services, which include but are not limited to the following:
- Land use plan review and inspection
- Food service establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability
- Public swimming pool code compliance and inspection
- Housing code enforcement
- Recreational water sampling
- Hazardous material storage inspection & code enforcement
- Staff support for the Environmental Impact Commission.
- Numerous community-level projects including the maintenance of the Lake Kenosia Garden Buffer and the maintenance of the Still River Trail.

**May 2022/June 2022 Activity**

The Environmental Health Team has been conducting routine inspections. There is an increase in seasonal inspections such as pool testing, as well as pre-op remodel construction visits for food establishments. Three of our staff members went to lead inspector/lead risk assessor training.
<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Potable Water</strong></td>
<td>Private well</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Well permits</td>
<td></td>
</tr>
<tr>
<td><strong>Environmental</strong></td>
<td>Grading Permit Review</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Etc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hazmat</td>
<td></td>
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<tr>
<td></td>
<td>Erosion inspections</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Complaint Investigation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Odor Complaints</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wetlands/Grading</td>
<td></td>
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<tr>
<td></td>
<td>Misc. (Describe): Erosion Permit</td>
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<tr>
<td><strong>Sewage Disposal</strong></td>
<td>Plan Review</td>
<td>20</td>
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<td></td>
<td>Inspections</td>
<td>3</td>
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<tr>
<td></td>
<td>New, Replace, Fall, Plan Review</td>
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<tr>
<td></td>
<td>100% Replacement Plan Review</td>
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<tr>
<td></td>
<td>Soil Testing (List by Appointment Only)</td>
<td>4</td>
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<tr>
<td></td>
<td>Additions</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Dye Tests (Initial)</td>
<td></td>
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<tr>
<td></td>
<td>Septic Permits (1 to Construct)</td>
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<tr>
<td><strong>Solid Waste</strong></td>
<td>Garbage Complaint</td>
<td></td>
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<td></td>
<td>Misc. (Describe)</td>
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<td>** Pest and Animal Control**</td>
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<tr>
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<td>Rodent Complaint</td>
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<tr>
<td></td>
<td>Insect Complaint</td>
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<tr>
<td></td>
<td>Domestic Animal Complaint</td>
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</tr>
<tr>
<td></td>
<td>Misc.</td>
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<tr>
<td><strong>Housing</strong></td>
<td>Residential/Commercial Inspection (Not Indoor Air)</td>
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<td>Housing Complaints</td>
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<td></td>
<td>Child Day Care Inspection (Initial)</td>
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<td></td>
<td>Child Day Care Plan Review</td>
<td></td>
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<td></td>
<td>Child Care Inspections</td>
<td></td>
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<tr>
<td></td>
<td>Child Care Plan Review</td>
<td></td>
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<tr>
<td></td>
<td>Child Care Construction Visits</td>
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3 of 8
<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
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<tr>
<td>Massage Establishment inspections</td>
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<tr>
<td>Massage Establishment Plan Review</td>
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<tr>
<td>COVID-19 Salon/Body Care Compliance inspections</td>
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<tr>
<td>Lead Home Visit</td>
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<tr>
<td>Lead inspection for all properties</td>
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<td>Lead Apartment Plan Review</td>
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<td>Certificate of Apartment Occupancy (CAO)</td>
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<td>Reinspections</td>
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<td>Healthy Homes</td>
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<tr>
<td>Hotel/Motel Inspections</td>
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<tr>
<td>Salons/Barber Shops Tele Inspections</td>
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<td>Total # of Hotel/Motel Rooms Inspected</td>
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<tr>
<td>Food</td>
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<tr>
<td>Food Service Establishment Inspections (Initial)</td>
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<tr>
<td>Construction Visits Pre-op (Remodel)</td>
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<td>Food Service Walkthrough Inspections</td>
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<tr>
<td>Itinerant Vendor Inspections</td>
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<tr>
<td>Complaints</td>
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<tr>
<td>Re-inspection (voluntary)</td>
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<tr>
<td>Re-inspection (involuntary)</td>
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<tr>
<td>Follow-up Inspections</td>
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<tr>
<td>Plan Review</td>
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<tr>
<td>Plan Revisions</td>
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<td>Foodborne Illness # of Complaints</td>
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<td>Temporary Food Service</td>
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<td>Certified Food Protection Manager Courses</td>
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<tr>
<td>Food Handler Courses</td>
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<tr>
<td>Outdoor Dining/Drive Inspections</td>
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<tr>
<td>Drive-by Inspections</td>
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<tr>
<td>COVID-19 Compliance Inspections</td>
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<tr>
<td>Seasonal</td>
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<td>Indoor Pool Inspections</td>
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<tr>
<td>Outdoor Pool Inspections</td>
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<tr>
<td>Indoor Public Pool Water: # of Samples Collected</td>
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<tr>
<td>Outdoor Public Pool Water: # of Samples Collected</td>
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</tr>
<tr>
<td>Public Beaches: # of Samples Collected</td>
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<tr>
<td>Drinking Water: # of Samples Collected</td>
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<tr>
<td>Orders Issued</td>
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<tr>
<td>Notices or Violation, etc.</td>
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<tr>
<td>Health Order</td>
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</table>

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<table>
<thead>
<tr>
<th>Other</th>
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<tr>
<td>Social Services issues and Referrals</td>
<td>21</td>
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<tr>
<td>Fair Rent issues</td>
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<tr>
<td>Eviction Prevenion</td>
<td>4</td>
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<tr>
<td>Housing Related Meetings (FR, DHS, APH, CCI)</td>
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<tr>
<td>Pump Truck Permits</td>
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<td>Pump Truck Calibration</td>
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<td>Food Shadowing</td>
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<tr>
<td>Food Hearing</td>
<td></td>
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<tr>
<td>COVID-19 Complaints</td>
<td></td>
</tr>
</tbody>
</table>

**Community Health Services Division**
Fernanda Carvalho, Associate Director of Community Health

Our division develops and implements initiatives to help community members maintain and improve their health, prevent the spread of infectious diseases, and prepare for natural disasters. We also provide direct patient care to individuals that require further evaluation and those that are diagnosed with Mycobacterium Tuberculosis. Our Community Health Coordinator has the responsibility of implementing the discharge/treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy, continued treatment adherence, and contact investigations. We work in cooperation with all community health care partners in need of our services and the State Public Health Department (CTDPH).

**Community Medicine Section**
Prepared by: Maureen Singer, Community Health Coordinator

**Patients Seen in May 2022**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuberculosis patients</td>
<td>14</td>
</tr>
<tr>
<td>PPD testing/read</td>
<td>0</td>
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<tr>
<td>Quantiferon/T-Spot</td>
<td>5</td>
</tr>
<tr>
<td>cDOT</td>
<td>0</td>
</tr>
<tr>
<td>Hospital Visits</td>
<td>0</td>
</tr>
<tr>
<td>Home Visits</td>
<td>0</td>
</tr>
<tr>
<td>Electronic Visits</td>
<td>29</td>
</tr>
<tr>
<td><strong>Total Services</strong></td>
<td>48</td>
</tr>
</tbody>
</table>

The following are highlights from the Office of Community Medicine activities for May 2022:

1. Continuing case management of approximately 35 cases of LTBI.
2. Ongoing surveillance and epidemiological review of individuals with positive AFB.
3. 5/5 Danbury Narcan Overdose Prevention Training.
4. 5/23 Nuvance Health Infection Prevention and Control Committee.
5. WCSU Department of Nursing Advisory meeting.
7. 5/24 COCA; What Clinicians Need to Know About Monkeypox in the USA & other countries.
8. 5/26 DHHS Staff Mtg.
9. 5/31 View point computer training.
Community Health Services & Emergency Preparedness and Response:

The Community Health Team is in the process of establishing routine childhood vaccination clinics for the months of July and August. The COVID-19 pandemic delayed annual physicals for children across the country, which subsequently affected their vaccination statuses. Our team is working with the Danbury Public Schools and is providing outreach to families to schedule these vaccines at our department. In addition, we are collaborating with other local organizations to ensure that children in our community who are past-due on their annual physical, receive one at a low cost. Our team has also begun coordinating flu vaccine clinics at various locations across the City for the fall months, and we have been working with community partners to effectively address youth mental health needs.

Our staff has participated in webinars and training opportunities. Two members of our Community Health Team attended the Journal of Emergency Management’s webinar on Mental Health in Emergency Management and Public Health Post COVID-19 on June 8th. Four members of our team attended Western CT Coalition’s Narcan Training of Trainers on June 9th. On June 22, two members of our team attended the Emergency Preparedness and People with Disabilities in Connecticut webinar.

Our Emergency Preparedness Team is offering a CERT Training course on the following dates and times: July 11 and 13th from 7:00pm-10:00pm; July 16th from 8:00am-4:00pm; July 18th and 20th from 7:00pm-10:00pm. Participants must be over the age of 18, and it is recommended to complete FEMA IS-315 and FEMA-IS 317 training beforehand. Our team is also in the process of working with the Red Cross to host emergency preparedness workshops for students in Danbury Public Schools. We are planning quarterly training for our MRC members.
To obtain a well water test kit, residents of Danbury:

1. Fill out the “Well Water Analysis Request” on Viewpoint: [https://danburyct-health.viewpointcloud.com/categories/1091](https://danburyct-health.viewpointcloud.com/categories/1091)
2. Once contacted, visit the Danbury Health Department to get their kit
3. Collect the water sample from the kitchen sink on Tuesday after 12:00pm (refrigerate the sample; maximum refrigeration time is 24 hours)
4. Return the water sample to the Danbury Health Department before 11:00am on Wednesday
The City of Danbury Department of Health & Human Services is offering Community Emergency Response Team (CERT) Training. For registration and more information, individuals can contact Sulaiman Shaikh at s.shaikh@danbury-ct.gov. The schedule is:

- July 11 and 13- 7:00pm-10:00pm; Danbury City Hall Conference Room 3C
- July 16- 8:00am-4:00pm; Danbury Fire School, 21 Plumbtrees Road
- July 18 and 20- 7:00pm-10:00pm; Danbury City Hall Conference Room 3C
DATE: June 23, 2022
TO: City Council
C: Mayor Dean Esposito

Re: City Council Report for Permit Center and Building Department

On behalf of the Permit Center and Building Department the following report is submitted for your review. This report is for the period of May 1st to the 31st 2022. The report consists of statistical data on applications with their associated permits.

Analytics

Combined Report: Citywide activity

Residential Project Activity

Commercial Project Activity

Sean P. Healy
DIRECTOR

David Newland
BUILDING OFFICIAL
Analytics

Records submitted over time

Totals

- **327** Records Created
- **$203,609.94** Revenue Collected
- **815** Inspections Done
- **304** Permits Issued

Filter Results

- **All Records**
Analytics

Records submitted over time

Totals

57
Records Created

$82,499.00
Revenue Collected

346
Inspections Done

69
Permits Issued

Filter Results
- Residential Projects
Analytics

Records submitted over time

Totals

- 32 Records Created
- $61,004.88 Revenue Collected
- 259 Inspections Done
- 20 Permits Issued

Filter Results

Commercial Projects
CITY OF DANBURY
OFFICE OF NEIGHBORHOOD ASSISTANCE

Shawn Stillman
UNIT Coordinator
s.stillman@danbury-ct.gov

Livable Neighborhoods 2022
“Building a Better Danbury”

June 2022

June 27, 2022

Honorable Mayor Esposito and City Council Members:

Below is a table highlighting UNIT activity from the time of last month’s City Council report. This does not include any UNIT activity regarding follow up and re-inspection work from previously noted issues. The UNIT works to ensure that each and every issue is resolved as quickly as possible.

<table>
<thead>
<tr>
<th>Time Period</th>
<th>May 30 – June 27, 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Quality of Life Issues</td>
<td>92</td>
</tr>
<tr>
<td>Year to Date - 2022</td>
<td>513</td>
</tr>
</tbody>
</table>

The top issues addressed by the UNIT were:

- Garbage/Debris and Blight (30)
- Vehicle violations: abandoned/unregistered, front lawn parking (18)
- Sidewalk and Parking Violations: (13)
- Miscellaneous (13)
- Unsafe living/Unpermitted construction (10)
- Exterior Blight Orders (4)

ABANDONED HOMES, FORECLOSURES, ETC:

Now is the time of year where vacant homes become more noticeable in Danbury’s neighborhoods. As the weather turns nicer, the vegetation and grass grows and for empty homes, it quickly gets out of control, making these properties easy to spot, or for neighbors to bring to our attention. Many years ago, the majority of these abandoned properties were the result of bank foreclosures. Resolving the problems and cleaning up these properties often took an unusually long amount of time as my department would need to work with the banks to seek compliance.
These days, the good news is that there has been a significant reduction in foreclosed properties in our city, and as a result, these problems have reduced. Of course there are other reasons why properties can get out of hand. Property owners pass away, move or other physical or financial circumstances keep residents from maintaining their property. Our department looks to quickly identify these properties and connect with property owners and residents to get them cleaned up and routinely maintained.

**PARKING ENFORCEMENT:**

As has been the case over the last few months, our department continues to improve the parking on the streets in some of the tighter neighborhoods where on street parking is a bit more treasured and utilized by the residents. Our enforcement includes the removal of unregistered and inoperable vehicles that are being stored on the street, and additionally vehicles parking on sidewalks or violating parking rules are included in our enforcement.

Recently during a proactive patrol on Summit Street, a multi-family neighborhood where street parking is critical, our department came across five vehicles that left out on the street, all unregistered. As our team was on the street currently enforcing, two different neighbors came out to thank us for our efforts. Clearly they have been frustrated by vehicle owners using the street to store their vehicles for long periods of time.

Additionally, as our department works in the evening, other notable areas of enforcement are the ticketing of commercial vehicles parked on city streets in the evening. The city ordinance prohibits the parking of commercial vehicles on city streets after 9pm. These vehicles are larger and can present safety issues on the streets. Also, they are louder vehicles upon start up and idling causing noise disruptions in our neighborhoods.

**BLIGHT ORDERS:**

Orders written by UNIT this month (Includes Notice of Violations): 4
(YTD): 31

13 Myrtle Avenue: Issued an order to remove all commercial vehicles, equipment and material from the property.

24 Hillandale Road: Issued an order for the routine maintenance and care of this vacant property that is currently for sale, routine mowing, etc.

76 Clapboard Ridge Road: Issued an order to clean up vacant property, grass high and garbage buildup.

59 Pleasant Street: Issued an order to remove all commercial vehicles, equipment, material and activity from the property.
CITYLINE 311 UPDATE: METRICS AND ACTIVITY:

The 311 service for the City of Danbury is a valuable tool for its residents. It serves as a vehicle to register complaints and concerns within the neighborhoods of the city, as well as for requests that residents may need, and finally fulfills the needs of residents requesting information. It is a 24/7 operation available for residents to call anytime, or submit their request online.

The data below represents service requests created via 311 call center activity. This is not a record of actual calls received.

<table>
<thead>
<tr>
<th></th>
<th>THIS PERIOD:</th>
<th>2022 YTD:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Requests created:</td>
<td>229</td>
<td>1230</td>
</tr>
<tr>
<td>Service Requests closed:</td>
<td>111</td>
<td>938</td>
</tr>
<tr>
<td>Percent closed:</td>
<td>48.4%</td>
<td>76.2%</td>
</tr>
</tbody>
</table>

We continue to provide the community with innovative, efficient and responsive service in order to address quality of life issues in Danbury. Our department makes itself as accessible to our residents as much as possible. We are contacted by phone, email, and text.

If we can be of any assistance to you or residents in your ward please contact us at 796-8026 or 311.

Sincerely,
Shawn Stillman
Coordinator, Office of Neighborhood Assistance
DATE: June 27, 2022

TO: Honorable Mayor Dean Esposito
    Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW
      Director of Elderly Services

RE: Report City Council Meeting
    Reporting Period: (5/23/22 – 6/17/22)

Elmwood Hall – Danbury Senior Center – COVID19 Update. We continue to be a location were seniors can receive free COVID19 Home Test Kits. Vaccine and Booster Shot Clinics are scheduled for July and August.

Resource, Referral and CHOICES Program. Resource and referral connects seniors, family members and caregivers to the programs and services they need in the community. CHOICES (Connecticut’s program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening) provides free, unbiased information on programs such as Medicare A, B, D, Medicare Advantage, Medigap, and the Medicare Saving Program.

CHOICES / Resource and Referral / Senior Center. 388 seniors / 436 services provided
Services by Category: CHOICES (Connecticut’s program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – 55
Financial – 17
Food – 29
Housing / Homeless / Home Repair – 10
In-Home Care / Assisted Living / Nursing Home – 5
Transportation – 21
Elder Law - 3  
Medical Equipment - 2  
Social Wellness Call or Visit - 4  
Protective Services for the Elderly - 0  
Taxes - 0  
COD Property Tax Relief - 1  
Advocacy - 4  
Rent Rebate - 9  
Supportive Counseling - 3  
Senior Center - 232  
“911” Emergency Calls - 0  
Donations - 6  
Medical - 0  
Energy Assistance - 2  
Covid19 Booster - 16  
Covid19 Home Test Kits - 2  
N95 Mask - 0  
Other - 15

**Elmwood Hall Danbury Senior Center Activities and Events.**

**Special Events:** “Every Smile Counts” Oral Health Screening in partnership with the State Department of Public Health, Danbury Museum Lecture and Craft program in partnership with the Danbury Museum and Historical Society, Danbury Westerns Visit the Center, provide free tickets in partnership with the Danbury Commission on Aging.

**Repeating Programs:** **Wellness** – Movers and Shapers, Strength Training, Tai Chi, Line Dance Instruction, Chair Yoga (Zoom and In-Person), Zumba Gold, Senior Nutrition Lunch, Walking Club, Gentle Flow Yoga, Line Dance Practice. **Leisure Time Activities** – Multimedia Art Instruction, Knit and Crochet, Bingo, Pinochle, Mah Jongg, Movie Club, Dance and Social Parties. **Life Long Learning** – Library On-the-Move and One-on-One Tech Support, Timeless Trivia, AAA Driver’s Course, **Benefits and Support** – Lion’s Club Low Vision Support Group, State of CT Farmers’ Market Nutrition Voucher Program.

Please see attached report for statistics on programs, members and attendance.

**Rent Rebate.** CT State law provides a reimbursement program for Connecticut renters who are elderly or totally disabled, and whose incomes do not exceed certain limits. This program is conducted in-person, over the phone, through email, via text message, and postal mail.

Clients – 249, Services - 539

**Van Transportation Program.** The van program brings seniors who lack transportation to classes, programs and appointments at the Senior Center.

Clients – 22, One-Way Rides – 251
Elmwood Hall – Danbury Senior Center partnered with the State of CT Department of Health to bring “Every Smile Counts” Oral / Dental Screening to the Center. Data collected helps to provided necessary research for future funding or oral / dental programs.
Thank you to Ben and Matt for volunteering their time helping out with our Senior Nutrition Lunch program. We really appreciate your hard work! Pictured left to right are Joanne, Senior Center staff, Joan, CW Resources Kitchen Manager, Ben, Matt, and longtime volunteer Pat.
Thank you to the Danbury Commission on Aging for bringing the Danbury Westerners to the Senior Center. Not only did they share stories of baseball, they provided free tickets to anyone who wanted to attend a game!
The last of a series of events in conjunction with the Danbury Museum, this session focused on weaving and a chance to see the Rider House. Thank you staff member Michelle for organizing this with Brigid at the Danbury Museum.

The Prime Timers, Inc., Friends of Danbury Seniors, a 501c3, continues to accept monetary and non-monetary donations in support of the Elmwood Hall Senior Center. Susan M. Tomanio, MSW, LCSW, Director of Elderly Services, City of Danbury, serves at the interim president.

Please refer to our website or Facebook page for all the latest news, information and community events for Danbury seniors – www.danburyseniors.org
<table>
<thead>
<tr>
<th>ATTENDANCE</th>
<th>FINANCIALS</th>
<th>MEMBERSHIPS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Range: 05/23/2022 through 06/17/2022</td>
<td>Date Range: 05/23/2022 through 06/17/2022</td>
<td>ALL RECORDS - no specific dates</td>
</tr>
<tr>
<td>Total Participation: 1194</td>
<td>Payments (# / $): 257 / $1,036.00</td>
<td>Current # of Members: 813</td>
</tr>
<tr>
<td><strong>TOTAL PARTICIPATION</strong></td>
<td># of Unique Payers: 96</td>
<td>Yearly Members: 813</td>
</tr>
<tr>
<td>Unduplicated Participants: 253</td>
<td>Donations (# / $): 0 / $0.00</td>
<td>Total Revenue from:</td>
</tr>
<tr>
<td>Members Participating: 243</td>
<td>Membership Payments (# / $): 0 / $0.00</td>
<td>Yearly Members: $0.00</td>
</tr>
<tr>
<td>Non-Members Participating: 10</td>
<td>Activity Payments (# / $): 257 / $1,036.00</td>
<td></td>
</tr>
<tr>
<td><strong>Breakout: ATTENDED ONLY</strong></td>
<td>PREPAYMENTS (# / $): 43 / $608.00</td>
<td></td>
</tr>
<tr>
<td>Unduplicated Participants: 253</td>
<td>CASH/CHECK Payments (# / $): 257 / $1,036.00</td>
<td></td>
</tr>
<tr>
<td>Members: 243</td>
<td>CREDIT CARD Payments (# / $): 0 / $0.00</td>
<td></td>
</tr>
<tr>
<td>Non-Members: 10</td>
<td>ACH Payments (# / $): 0 / $0.00</td>
<td></td>
</tr>
<tr>
<td><strong>Breakout: CONFIRMED ONLY</strong></td>
<td>USED PREPAYMENTS (# / $): 252 / ($504.00)</td>
<td></td>
</tr>
<tr>
<td>Unduplicated Participants: 0</td>
<td>FREE (# / $): 1 / $2.00</td>
<td></td>
</tr>
<tr>
<td>Members: 0</td>
<td>OTHER (# / $): 0 / $0.00</td>
<td></td>
</tr>
<tr>
<td>Non-Members: 0</td>
<td>PAST DUE (# / $): 1 / $2.00</td>
<td></td>
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<tr>
<td>VOLUNTEERING</td>
<td>REFUNDS (# / $): 4 / $14.00</td>
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<tr>
<td>Date Range: 05/23/2022 through 06/17/2022</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volunteering (# / Hours): 18 / 39.0</td>
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<td></td>
</tr>
<tr>
<td># of Unique Volunteers: 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EVENTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date Range: 05/23/2022 through 06/17/2022</td>
<td></td>
<td></td>
</tr>
<tr>
<td>No of Public Events in Range: 57</td>
<td></td>
<td></td>
</tr>
<tr>
<td>No of Private Events in Range: 6</td>
<td></td>
<td></td>
</tr>
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DATE: June 7, 2022

TO: Honorable Mayor Dean Esposito
Members of the City Council

FROM: Katie Pearson, Library Director

RE: City Council Meeting Report
Reporting Period - May 2022

Community Engagement: In May, the library reached 46,940 patrons via our social media and web presence.

Patron Testimonials:

"The speaker was very articulate and presented ways of thinking about the war that I hadn't considered. Very interesting perspective considering the Ukraine crisis."

"Continue to have unique activities... they are so different and interesting especially since Danbury area has so much diversity"

"I liked the demonstration of dying the eggs - I always admired them, never knew how it was done. I enjoyed hearing the historical aspects of the country and the origins of the egg dying process. It was a nice, seasonal program."
Use of Library Materials and Services:

6,369 adult items and 4,594 junior and teen items were circulated in May. The library fulfilled 1,008 inter-library loan requests.

Use of Library's Remote and Electronic Services: The library's computers and printers were used 3,679 times. The library's databases were used 260 times. A total of 1,373 ebooks and audiobooks were circulated. The library app was used 2,170 times. The hublet station has been used 29 times.

Library Programs:

May was a busy month for outreach at the library. Darlene Garrison visited Hancock Hall and Filosa to bring books and do a fun craft with the residents. Staff also visited the Danbury Senior Center for the cooperative "Library on the Move" program, where staff assist members with renewing their library cards, offering material for checkout, and provide hands-on technology assistance.

Tara Carvalho attended the Early Childhood & Community Resource Fair, and hosted outreach events with Jericho Partnership, Roger's Park, and St. Peter's schools. We had over 500 students visit the library through these visits.

Other programs hosted in May included:

Trivia Night at Charter Oak
Adult Chess Club
Lawyers in Libraries: Free Legal Help
Matters of the Heart
BookTalk: Book Discussion for Adults
Making Sense of the World with our Senses and Tools
Sara Delano Roosevelt: Presidential Matriarch
Kids in the Kitchen: Strawberry Stuffed Cupcakes
Girls Who Code 2022
ESL for Beginners

The library's three study pods were used 91 times and the recording studios were used 5 times.

**Grant Applications:**

*The Danbury Library currently has programs supported by the following active grants:*

<table>
<thead>
<tr>
<th>Grant Agency</th>
<th>Grant Amount</th>
<th>Program Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>CT State Construction Grant</td>
<td>$100,000</td>
<td>Junior Floor</td>
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